

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
FIRE DISTRICT
WWW.COMMFIREDISTRICT.COM**

2020 ANNUAL REPORT

2021 ANNUAL DISTRICT MEETING



1926 -2021

ANNUAL ELECTION

Centerville Fire Station
Route 28, Centerville
MONDAY, MAY 17, 2021
8:00 AM – 7:00 PM

ANNUAL MEETING

Centerville Fire Station
Route 28, Centerville
TUESDAY, MAY 18, 2021
7:00 PM

**If you want to vote by Absentee
Ballot please call:**

**Prudential Committee Office
508-790-2395**



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
DISTRICT OFFICERS
PRUDENTIAL COMMITTEE**

Carlton B. Crocker, Chairman	Term Expires 2023
------------------------------	-------------------

John A. Lacoste	Term Expires 2021
-----------------	-------------------

David V. Lawler	Term Expires 2022
-----------------	-------------------

CLERK/TREASURER

Krystal Abrams

ASST. CLERK/TREASURER

Alexandra Jackson

BOARD OF WATER COMMISSIONERS

Peter Hansen	Term Expires 2023
--------------	-------------------

Kevin Medeiros	Term Expires 2021
----------------	-------------------

Scott Crosby, Chairman	Term Expires 2022
------------------------	-------------------

WATER SUPERINTENDENT

Craig A. Crocker

ASST. WATER SUPERINTENDENT

Glenn Snell

BOARD OF FIRE COMMISSIONERS

Mark Macallister, Chairman	Term Expires 2023
----------------------------	-------------------

Scott Frank	Term Expires 2021
-------------	-------------------

Edward P. Riley	Term Expires 2022
-----------------	-------------------

FIRE CHIEF

Michael J. Winn

DEPUTY CHIEF

Byron L. Eldridge

INFORMATION SYSTEMS

Richard Sargent/ Thrive

MODERATOR

Charles Sabatt

Term Expires 2021



CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

REPORT OF THE PRUDENTIAL COMMITTEE

District residents may recall the 2020 annual voting and meeting were held at Centerville Station under "The Tent" on June 22 and 23, because of Covid-19. That being said, this year's voting will be on May 17, 8:00am to 7:00pm and the District Meeting is on the following night, May 18, 7:00pm, both under "The Tent" at Headquarters Station 1.

If you want to vote by absentee ballot call the Prudential Office at 508-957-8235 or 508-975-8237 to have the ballot sent to you.

DUTIES

The duties of the Prudential Committee include, but are not limited to, calling elections and District and Special District Meetings, securing short and long term borrowing, overseeing fiscal expenditures, approving contracts for goods and services, negotiations for contractual labor agreements and provides for the general director and supervision of the Information Technology Department. The District currently employs a part time in house technician and an outside provider, Thrive.

AMBULANCE BILLING

For the past 23 years the Fire Department has benefited from the proceeds of Ambulance billing. The total amount of income as of April 1, 2021 is \$25,481,757.71. In Fiscal Year 2022 those funds will offset the expenses of the ambulance/rescue service by \$1,294,507.41.

In December 2019 the District, through the normal bidding process, selected Coastal Medical Billing and that company will remain as the billing provider in Fiscal 2022.

STREETLIGHTS

We are seeing continued savings in our monthly usage due to the high efficiency, low energy usage of the LED lights. As always we continue to advise you that if you see a malfunctioning streetlight to contact the Prudential Office at (508) 790-2375 extension 2 to report the outage with the pole number and the location.

ENERGY OPTIONS

Gasoline and Diesel

Gasoline and diesel fuel price bids are secured through the Barnstable County Collaborative. Noonan Brothers is the District current provider. Both gasoline and diesel are currently priced at .130. Bidding for Fiscal 2022 is usually done in April (2021) after the deadline of this publication.

Natural Gas

National Grid has been the District's gas supplier for many years and will continue to be so until natural gas becomes a biddable procurement. At some time in the future the District would like to have a short term provider that would lower our winter rates.

CVEC Power Agreement-Net Metering Credits

The Fire/Water District is in its fifth year of a 20 year agreement with Cape and Vineyard Electric Cooperative, Inc. (CVEC) to purchase net metering credits (NMC) for electricity supplied by Syncarpha Capital, a developer-provider of a ground mounted solar photovoltaic installation in Dartmouth, Massachusetts that provides 2.25 million kilowatts of net metering credits to the Water, Fire and Streetlights of the District. The 2020 breakdown is: Water Department \$72,478.65, Fire Department \$18,153.75, Prudential Streetlights \$5,029.02.

Electric Supply

In October 2018, the COMM District entered into an agreement with Master Electric Energy (ENGIE Resources, LLC) for its electric supply through November 2021. The three year agreement cost per kilowatt was set at .09972. The District will seek bids in late summer as this agreement ends this coming November.

AUDIT

Our auditor, Bill Fraher, CPA of Boston, Massachusetts has completed the audit for Fiscal Year 2020. Copies of the audit are available by request at the District office.

LABOR RELATIONS

The very purpose of the COMM District is to service and protect the health, safety and property of the District's citizens, and to provide them with clean, flowing, potable water. This is accomplished only through the dedicated and professional services of the District's employees. Our labor force is our most important asset to ensure emergency response and assistance to the citizens and to ensure a safe and clean water supply.

The COMM Civilian Union Employees are all under contract for the next fiscal year starting July 1, 2021. Firefighters, Dispatchers and Water Department Employees are either in active contract negotiations or about to commence contract negotiations with the District.

NEW INITIATIVES

The Prudential Committee has established a reserve account, OPEB Liability Trust Fund, beginning in fiscal year 2014 with Bartholomew & Company, to help reduce the unfunded liability of the retirees' future benefits. The Water Department is contributing a portion of the Trust monies attributed to their employees. We are using a very conservative investment policy to protect any funds put into the fund for the future which has proven very beneficial in these rough investing times. This initiative is a necessary step based on GASB (Government Accounting Standards Board) 45 Statement in order to maintain the District's Triple A bond rating, thus ensuring taxpayers affordable interest rates on our capital improvement programs into the future. We have been carefully watching the current market conditions only depositing portions of the FY2021 appropriated OPEB funds at a time. At this time we have deposited a total of \$750,000 into our OPEB Liability Trust Fund and will send the balance before fiscal year end. The District hope's to be able to fund the trust with another one million dollars this fiscal year. With this goal met we will be funded at 25% of our liability. The Prudential Office is currently implementing and utilizing our new financial and payroll software, as well as integrating the Water Department's utilities programs into one complete package. We are striving in the next couple months to be able to provide residents with the ability to make online water bill payments and fire inspection permits along with other improvements to the District initiatives.

COMMENTS

The Prudential Committee wants to assure the District Residents that we have unending confidence in the leadership abilities of Chief Winn, Deputy Eldridge and EMS Officer Davern. They are dedicated individuals. So too for the remarkable leadership at the Water Department. Superintendent Craig Crocker and Assistant Glenn Snell. All Commission members, fire fighters, dispatchers, civilian employees, water office personnel and field technicians. And our many thanks to the Prudential Office staff, new Clerk Treasurer Krystal Abrams, and new Assistant Clerk Treasurer Alexandra Jackson, you people do such a great job – Thank you.

Respectfully submitted,

THE PRUDENTIAL COMMITTEE

Carlton B. Crocker, Chairman

John A. Lacoste

David V. Lawler

PRUDENTIAL OPERATIONS PERSONNEL

Krystal Abrams, Clerk/Treasurer (May, 2016)

Alexandra Jackson, Assistant Clerk/Treasurer (December, 2020)



CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT REPORT OF INFORMATION SYSTEMS

The District's computer system continues to be a valuable resource for all District departments. The IT Department's mission is to provide the Fire District with a communications infrastructure capable of handling current and future technology requirements. It is imperative that the system be capable of providing accurate and timely information in emergency situations.

The District oversees day to day operations utilizing a part time employee who is knowledgeable with all our specific software and hardware and by continuing to contract with an outside vendor, who maintains our servers, firewalls, backups, security and virus protection. This allows better overall management, security, service and control and provides the District computer system with 24 hour, state of the art monitoring and management. The employees have 24/7 access to service and troubleshooting help through the in-house employee and IT Service company. Given the emergency nature of our technology use; up to date, well maintained, and quickly repaired IT infrastructure are imperative to providing our services.

The Covid pandemic has made virtual meetings a necessity for all of us, and the IT Department has worked to update our systems to allow these meetings to be held both between District departments and employees as well as monthly meetings of elected boards. We have replaced several of our workstations with Laptop/Docking station setups, which allow for easy remote use when it has been needed.

The District has made and will continue to make upgrades and changes as needed to keep the system running smoothly and up to date. The projects completed in the past fiscal year are noted below.

In the next fiscal year the District will complete implementation and training on new financial and billing software for the Clerk/Treasurer and Water Department and the Fire Department new reporting, CAD and personnel management software platform. These upgrades will continue to improve overall service and accountability to our customers and employees.

One of the primary projects next fiscal year will be determining the best direction to go in a needed server upgrade. We are in the process of investigating the benefits and costs of traditional in-house hosting of servers, hybrid, or cloud based data storage. Security of our public records and protection from outside intrusion remain a top priority which we are continuously monitoring and upgrading.

The next year's projects for FY 2022 are listed below.

THE CURRENT IT NETWORK CONSISTS OF THE FOLLOWING:

- 42 workstations, 10 mobile computers, 9 tablets.
- 10 servers, including 1 main server, 1 back-up server and 8 virtual servers.

- 4 firewalls, one firewall to handle each facility, water dept. and 3 fire stations.
- 1 firewall dedicated to the email server only.

PROJECTS COMPLETED FOR FISCAL YEAR 2021

- Upgrade of hardware.
 - Development and implementation of the RedNMX software platform for the Fire Department. Our Dispatch, reporting, personnel scheduling and management modules have been completed and are working well.
 - Implementation of the Logics software platform for the Treasurer and Water Department. At the time of this report we are in the early process of taking this system live and replacing our previous KVS software.
 - Upgrading of Mobile Data Terminals when needed. Our current machines have held up well given that they run 24x7. We keep a spare on hand ready to go in service if one of the current machines have a problem.
 - Windows 7 machines have been retired and replaced with Windows 10 systems, Windows 7 stopped being supported by Microsoft last year.
 - Ongoing development of the district website. We are striving to implement the ability to make electronic payments during this coming year for Water Department bills, and Fire department inspection permitting.
 - Refined our IT support, utilizing a combination of in-house and an outside company to maintain our systems.

PROJECTS PROPOSED FOR FISCAL YEAR 2022

Continuation of the upgrade of software, including installation and training of new software solutions for Treasurer, Water Department and Fire Department.

Planning and implementation of server upgrades.

Continued monitoring and upgrading of system security.

Respectfully Submitted for the
INFORMATION SYSTEMS,
Byron L. Eldridge, Deputy Chief

June 23, 2020

**NOTICE OF THE ANNUAL MEETING
AND
ANNUAL MEETING WARRANT
Centerville-Osterville-Marstons Mills Fire District
Town of Barnstable
Commonwealth of Massachusetts**

In accordance with the foregoing Warrant, the ninety-fourth Annual District Meeting of the Centerville-Osterville-Marstons Mills Fire District was held at the Centerville Fire Station outside in a Tent, 1875 Falmouth Road, Centerville, Massachusetts, on Tuesday, June 23, 2020 at 7:00 p.m.

Moderator Charles M. Sabatt called the meeting to order at 7:02 p.m., as no quorum was necessary, Judith C. Sprague, District Clerk, then read the call and return of the Warrant. With voters present and having a copy of the Warrant for this meeting, the reading of the individual Articles of the Warrant was omitted.

Acting Under:

ARTICLE #1. Upon a motion duly made and seconded, it was unanimously voted to accept the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners, all as printed in the Annual Report.

ARTICLE #2. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$4,315,924.66 and to transfer from income of the Water Department \$797,788.34 for a total appropriation of \$5,113,713.00 for Fiscal Year 2021 for the ordinary operating expenses of the Prudential Committee, to be expended under the direction of said Committee.

ARTICLE #3. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$2,040,000.00 for the ordinary operating expenses of the Water Department for Fiscal Year 2021.

ARTICLE #4. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$6,729,832.87 and transfer from the income of the Ambulance Account the sum of \$1,605,414.93 for a total of \$8,335,247.80 for the ordinary operating expenses of the Fire Department for Fiscal Year 2021.

ARTICLE #5. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$239,500.00 for Fiscal Year 2021 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee.

ARTICLE #6. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$117,284.83, to pay maturing debt of the Fire District incurred by or for the Water Department; and to transfer and appropriate the sum of \$375,000.00 from Free Cash for other maturing District debt, for an

aggregate total of \$492,284.83 for Maturing Debt, as it becomes due and payable during Fiscal Year 2021.

ARTICLE #7. Upon a motion duly made and seconded, it was unanimously voted to transfer from System Development Charges and appropriate the sum of \$29,431.54 for the Maturing Interest on the debt of the Fire District incurred by or for the Water Department; and to transfer and appropriate the sum of \$6,526.04 from Free Cash for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$35,957.58, for the payment of Accruing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2021.

ARTICLE #8. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the District, for the fiscal year ending June 30, 2021, said funds to be expended under the direction of the Prudential Committee.

ARTICLE #9. Upon a motion duly made and seconded, it was unanimously voted to authorize the Prudential Committee to either employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2020.

ARTICLE #10. Upon a motion duly made and seconded, it was unanimously voted to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2021, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

ARTICLE #11. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate the sum of \$1,000,000.00 from Free Cash to deposit into the Other Post-Employment Benefits (OPEB) Liability Trust on account of the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee.

ARTICLE #12. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate the sum of \$10,000.00 from Free Cash to purchase and implement hardware and software upgrades to the District network computer system, said funds to be expended under the direction of the Prudential Committee.

ARTICLE #13. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$414,014.69 for the labor and materials necessary for water service installations, repairs to the water system, leak detection, tree/brush removal, meter replacements, hydrant relocations, replacement of undersize and older piping, water main extensions, and other related upgrades on Strawberry Hill Road and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

ARTICLE #14. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$31,000.00 for the purchase of (1) van and related equipment, and to sell or trade a 2010 Chevrolet van whichever is in the best interest

of the District, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of Prudential Committee.

ARTICLE #15. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from water surplus the sum of \$65,000.00 for painting and repairs, three new overhead doors and related components at 1122 & 1138 Main St., Osterville, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of Prudential Committee.

ARTICLE #16. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from water surplus the sum of \$100,000.00 to the Other Post-Employment Benefits (OPEB) Liability Trust fund to apply to the Water department's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 rule with the approval of the Prudential Committee.

ARTICLE #17. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from water surplus the sum of \$250,657.76 for the labor and materials necessary to construct a pumping/corrosion control facility, including engineering, water testing, radio control equipment, utilities, extending water mains, installing bituminous concrete and all other appurtenant items; said funds to be expended under the direction of the Board of Water Commissioners, with approval of Prudential Committee.

ARTICLE #18. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$29,400.00 for the purchase of seven (7) comprehensive sets of bunker gear, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

ARTICLE #19. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate the sum of \$12,000.00 from Free Cash to replace assorted diving equipment including; five (5) dive suits, masks and buoyancy compensator devices, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

ARTICLE #20. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate the sum of \$24,000.00 from Free Cash for the purchase of Emergency Medical Service (EMS) Supplies including; three (3) stair chairs, portable suction devices, and laryngoscopes, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

ARTICLE #21. Upon a motion duly made and seconded, it was unanimously voted to indefinitely postpone this article.

Upon a motion duly made and seconded, it was unanimously voted to adjourn the Annual District Meeting at 7:32 p.m.

A TRUE COPY ATTEST:

Clerk/Treasurer, Krystal Abrams
Centerville-Osterville-Marstons Mills Fire District

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
CENTERVILLE, MASSACHUSETTS

SUPPLEMENTARY INFORMATION

COMPOSITION OF TREASURER'S CASH
Year Ended June 30, 2020

Composition of cash including cash equivalents and term deposits
at end of year:

Petty Cash		\$ 750
Interest bearing deposits with rate of interest:		
Rockland Trust – Money Market	0.05%	5,446,074
Rockland Trust – Payroll Account	0.10%	56,968
Rockland Trust – Vendor Account	0.10%	13,116
Harbor One – Capital Projects	0.42%	17,260
Cape Cod Five Cents Savings Bank - Term deposit	1.12%	34,902
Century Bank – Money Market	0.82%	2,105,725
Cooperative Bank of Cape Cod – Cert. of Deposit	2.40%	527,182
Bristol County Savings Bank – Money Market	0.50%	381,357
Bartholomew & Co. – OPEB Trust	N/A	2,651,094
Cape Cod Five Cents Savings Bank – Cert. of Deposit	1.85%	517,646
Newburyport Bank – Cert. of Deposit	1.75%	507,069
Cape Cod Five Cents Savings Bank – Money Market	.34%	414,566
East Boston Savings Bank- Cert. of Deposit	2.47%	543,522

Total Cash \$ 13,217,231

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

Balance Sheet – Government Funds

June 30, 2020

	General Fund	Ambulance Fund	Nonmajor Governmental	Total
<u>Assets</u>				
Cash and cash equivalents	\$5,247,935	\$1,764,895	\$182,183	\$7,195,013
Receivables:				
Property Taxes	337,245	0	0	337,245
Tax liens and foreclosures	276,217	0	0	276,217
Departmental	2,442	1,092,141	0	1,094,583
Less: allowance for abatements	(58,424)	0	0	(58,424)
Less: allowance for uncollectibles	0	(521,116)	0	(521,116)
Due from other governments	234,516	0	0	234,516
 Total assets	 \$6,039,931	 \$2,335,920	 \$182,183	 \$8,558,034
<u>Liabilities</u>				
Warrants and accounts payable	\$ 54,579	\$0	0	\$54,579
Accrued payroll and withholdings	87,090	0	0	87,090
Other Liabilities	0	0	0	0
Notes payable	0	0	375,000	375,000
 Total liabilities	 141,669	 0	 375,000	 516,669
<u>Deferred Inflows of Resources</u>				
Unavailable revenue	380,526	571,025	0	951,551
<u>Fund Balances</u>				
Restricted	0	1,764,895	164,394	1,929,289
Committed	1,427,526	0	0	1,427,526
Assigned	890,981	0	0	890,981
Unassigned	3,199,229	0	(357,221)	2,842,018
 Total fund balances	 5,517,736	 1,764,895	 (192,817)	 7,089,814
 Total liabilities, deferred inflows of Resources and fund balances	 \$6,039,931	 \$2,335,920	 \$182,183	 \$8,558,034

Centerville-Osterville-Marstons Mills Fire District

Statement of Revenues, Expenditures and Changes in Fund Balance

Government Funds

For the Year Ended June 30, 2020

	<u>General Fund</u>	<u>Ambulance Fund</u>	<u>Non-major Governmental Funds</u>	<u>Total</u>
Revenues:				
Property taxes	12,947,888	-	-	12,947,888
Departmental charges for services	3,187	1,575,815	-	1,579,002
Licenses and permits	23,088	-	-	23,088
Intergovernmental	271,151	-	47,097	318,248
Investment income	82,246	-	608	82,854
Other	<u>9,338</u>	<u>-</u>	<u>57,287</u>	<u>66,625</u>
Total revenues	<u>13,336,898</u>	<u>1,575,815</u>	<u>104,992</u>	<u>15,017,705</u>
Expenditures:				
Current:				
Prudential Operations	4,342,803	-	-	4,342,803
Fire Operations	8,943,685	-	285,244	9,228,929
Debt Service	16,312	-	-	16,312
Information Systems	<u>172,389</u>	<u>-</u>	<u>-</u>	<u>172,389</u>
Total expenditures	<u>13,475,189</u>	<u>-</u>	<u>285,244</u>	<u>13,760,433</u>
Excess (deficiency) of revenue over expenditures	<u>(138,291)</u>	<u>1,575,815</u>	<u>(180,252)</u>	<u>1,257,272</u>
Other financing sources (uses):				
Operating transfers in	1,432,036	-	375,000	1,807,036
Operating transfers out	<u>(375,000)</u>	<u>(1,432,036)</u>	<u>-</u>	<u>(1,807,036)</u>
Total other financing sources (uses)	<u>1,057,036</u>	<u>(1,432,036)</u>	<u>375,000</u>	<u>-</u>
Net changes in fund balances	918,745	143,779	194,748	1,257,272
Fund balance, beginning of year	<u>4,598,991</u>	<u>1,621,116</u>	<u>(387,565)</u>	<u>5,832,542</u>
Fund balance, end of year	<u><u>5,517,736</u></u>	<u><u>1,764,895</u></u>	<u><u>(192,817)</u></u>	<u><u>7,089,814</u></u>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

Notes to Financial Statements

June 30, 2020

Note 6. Capital Assets

Capital asset activity for the year ended June 30, 2020 was as follows:

	<u>Beginning Balances</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balances</u>
<u>Governmental activities</u>				
Capital assets not being depreciated:				
Land and land improvements	\$384,746	-	-	\$384,746
Construction in progress	2,349	85,716	2,349	85,716
Total capital assets not being depreciated	387,095	85,716	2,349	470,462
Capital assets being depreciated:				
Buildings and improvements	11,282,358	0	0	11,282,358
Equipment	5,988,044	287,211	423,725	5,851,530
Total capital assets being depreciated	17,270,402	287,211	423,725	17,133,888
Less accumulated depreciation for:				
Buildings and improvements	(5,182,479)	(282,071)	0	(5,464,550)
Equipment	(4,295,563)	(416,770)	(423,725)	(4,288,608)
Total depreciation	(9,478,042)	(698,841)	(423,725)	(9,753,158)
Capital assets being depreciated, net	7,792,360	(411,630)	0	7,380,730
Total governmental activities capital assets, net	<u>\$8,179,455</u>	<u>\$ (325,914)</u>	<u>2,349</u>	<u>\$7,851,192</u>
<u>Business-type activities</u>				
Capital assets not being depreciated:				
Land and land improvements	\$3,438,497	0	0	\$3,438,497
Construction in Progress	6,964	1,512	0	8,476
	3,445,461	1,512	0	3,446,973
Capital assets being depreciated:				
Buildings and improvements	1,471,079	-	78,043	1,471,079
Equipment	953,358	-	-	875,315
Infrastructure	24,285,299	105,000	0	24,390,299
Total capital assets being depreciated	26,709,736	105,000	78,043	26,736,693
Less accumulated depreciation for:				
Buildings and improvements	(867,376)	(35,725)	0	(903,101)
Equipment	(752,563)	(71,882)	(75,811)	(748,634)
Infrastructure	(13,730,158)	(435,994)	0	(14,166,152)
Total accumulated depreciation	(15,350,097)	(543,601)	(75,811)	(15,817,887)
Capital assets being depreciated, net	11,359,639	(438,601)	2,233	10,918,806
Total business-type activities capital assets, net	<u>\$14,805,101</u>	<u>\$ (437,089)</u>	<u>\$2,233</u>	<u>\$14,365,779</u>

Depreciation expense was charged to functions as follows:

Governmental activities:	
Fire Operations	<u>\$698,841</u>
Business-type activity:	
Water	<u>\$534,601</u>

Year Ending June 30	Principal	Interest	Total	Principal	Interest	Total
2021	0	0	0	117,285	27,378	144,663
2022	0	0	0	119,636	25,009	144,645
2023	0	0	0	122,035	22,592	144,627
2024	0	0	0	124,481	20,127	144,608
2025-2029	0	0	0	660,854	61,893	722,747
2030-2031	0	0	0	283,260	5,694	288,954
Totals	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,427,551</u>	<u>\$162,693</u>	<u>\$1,590,244</u>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DEPARTMENT
BOARD OF FIRE COMMISSIONERS

Scott Frank, Fire Commissioner
Mark Macallister, Fire Commissioner
Edward Riley, Fire Commissioner

FIRE DEPARTMENT PERSONNEL

Michael Winn, Chief (E) 2013
Byron Eldridge, Deputy Chief (E) 1985
David Scott, Mechanic 2006
Louise O'Neil, Administration 2007
Sandra Mackey, Administration 2012
Natalia Celeste, Administration 2021
Joe Desrosiers, Custodian 2016
Rev. Robert Anthony, Fire Chaplain
Pastor Judson Adams, Fire Chaplain

PERMANENT FIREFIGHTERS

Aalto, Roger Lt. (P) 1991	Lehane, Shawn (E) 1999
Adams, R. Christopher Capt. (E) 1999	Long, Thomas (E) 2000
Aiguier, Brenden (E) 2020	Malone, Matthew Lt. (P) 2010
Anderson, Richard (P) 2014	McGonigle, John (P) 2014
Arrascue, Enrique Capt. (P) 2006	Medeiros, Justin (E), 2020
Bengston, Eric Lt. (P) 1994	Miskiv, George Lt. (E) 2000
Carney, Michael (P) 2002	Morrison, Brian Capt. (E) 2000
Carpenter, Daniel (P) 1999	Mullin, Scott (P) 2013
Coombs, Steven (P) 2013	O'Donnell, Anthony (E) 2020
Cox, Patrick (P) 2015	Osgood, Daniel Lt. (E) 2000
Dalbec, Edward (P) 2005	Perry, Michael (P) 2015
Davern, Jason Lt. (P) 1999	Riley, Charles (E) 2007
DeGraan, Thomas (P) 2005	Rogers, Christopher (E) 2009
Denneen, Kathleen (P) 2014	Rogers, Michael Lt. (E) 2005
Dillon, Matthew Lt. (P) 2004	Sabatinelli, Eric Lt. (A) 1999
English, John (P) 2014	Sahl, Richard (E) 2001
Ferola, David (P) 1999	Sassone, Louis Lt. (P) 2004
Gelinas, David Jr. (E) 2005	Scott, Ryan (P) 2017
Goodearl, Thomas Lt. (P) 1998	Silva, Robert (P) 2020
Greene, Sean Capt. (E) 1991	Smith, Bradley (P) 2011
Grossman, Michael FPO (E) 1990	Stacy, Benjamin (E) 2020
Hammond, Zachery (E) 2020	Swartz, Eric (P) 2020
Hill, Patrick Lt. FPO (E) 2007	Travers, Adam (P) 2015
Hunter, Zachary Lt. (P) 2010	Travis, Jason (P) 2014
Koretski, Christopher (E) 2020	Williams, Gordon Lt. (E) 2000
Laffey, Tucker (A) 2020	

DISPATCHERS

Motte, Laurie (EMD) (E) 1999	Monroe, William (EMD) (E) 2000
Pierce, Richard (EMD) 2011	Brouillette, Amy (EMD) 2016

(E) Emergency Medical Technician (P) Paramedic
(A) Advanced
(EMD) Emergency Medical Dispatcher



Greetings:

On behalf of the Fire Commissioners and the dedicated women and men of the Centerville-Osterville-Marstons Mills (COMM) Fire District, I thank you for your continued support of your fire department especially over the last year as our community faced the pandemic of Covid-19 together. While I am pleased to report that progress is being made with regards to Covid-19, we are still not “out of the woods.”

I wanted to officially thank the many members of our community who called to offer N95 masks when the Covid-19 pandemic first started. COMM Fire received donations from painters, contractors, veterinarians, and auto shops; who brought to our stations and donated, their own personal protective equipment so that our responders would be protected until COMM could obtain more PPE. This is just one example of the many times our community assisted COMM Fire during the last year as we faced this pandemic as a community.

As of this writing, our supply chains have been restored and most of our staff have been fully vaccinated. Our pre-hospital providers are responding to medical emergencies wearing the very best PPE that COMM is able to obtain including; N95 masks, eye protection, gloves and gowns on EVERY call, every day. This is our new normal as pre-hospital providers and as we work our way through what is hopefully the last days of Covid-19.

Lastly, I ask that you remember September 11, 2001 this year as the 20th anniversary of that tragic day approaches. During that fateful day, 2,977 people were murdered, and more than 6,000 others were injured. The immediate deaths included 265 civilians on the four planes (including the terrorists), 2,606 people in the World Trade Center and in the surrounding area (including 343 FDNY firefighters, 37 Port Authority Police Officers, 23 NYPD Officers, 8 emergency medical technicians and 1 member of the New York Fire Patrol,) and 125 people at the Pentagon. While twenty years has passed; the memories of the bravery and sacrifice exhibited on September 11, 2001 will never fade.

Our mission statement drives the Centerville-Osterville-Marstons Mills Fire Department “***To provide the finest possible fire, rescue and emergency medical services, whether routine or emergent, to all that reside in, work in or visit the Centerville-Osterville-Marstons Mills Fire District.***” Your COMM Fire Department works tirelessly to achieve this goal and we thank you for the opportunity.

Respectfully

Michael J. Winn
Fire Chief

Personnel

This past year COMM Fire had 5 members retire after decades of service to our community.

Firefighter Andrew Reed
Firefighter Michael Simmons
Fire Prevention Officer Martin MacNeely

Lieutenant Thomas Miskiv
Captain Richard Sargent

I hope you will join me in wishing these members a happy and healthy retirement and thank them for their years of service to our community.

To replace those members the following 4 personnel were hired.

Firefighter/Paramedic Eric Swartz
Firefighter/EMT Benjamin Stacy
Firefighter/EMT Anthony O'Donnell
Firefighter/EMT Christopher Koretski

We are very pleased to have these new members join our COMM family.

Fire Prevention

During 2020 the COMM Fire Prevention Division saw a decrease in the number of inspections down (-20%) due to COVID 19. There was a 6% increase in the number of permits compared to 2019. The two most common types of inspections and permits were the sale of existing homes and the construction of additions, renovations, or new homes. Permits for the sale of existing homes were up 15% and fire alarm permits for new homes, renovations, and additions were down (-26%) in 2020.

Commercial building activity was steady in 2020, but it continues to be a small amount of the overall construction within the District. Most of the commercial projects in the District continue to be tear down rebuild or renovations due to the very limited amount of commercially zoned raw land available.

After 35 years of service with the Fire Department, 31 years in the Fire Prevention Division, Martin MacNeely has retired. The residents of the District as well as the businesses are safer because of his many years of dedicated service.

Total number of inspections/events in 2020	2523
Total number of permits issued in 2020	1258

Senior Safe Program

2020 marked the completion of the 6th year of the Senior Safe Program. This program provides home fire safety visits for any District resident 65 years or older. This past year we made home visits to install carbon monoxide alarms, smoke alarms, batteries, and lock boxes. The program was suspended for almost 7 months due to COVID 19, but resumed in the fall. The District received a grant from the Commonwealth which helped defray the cost of this program. We continue to receive tremendous feedback from the seniors that have become part of this program and we urge any residents that are 65 or older who are interested to call us. If you or anyone you know may be interested in this program, please call the Fire Prevention Office at 508-790-2375 ext. 1.

Number of seniors reached:	329
Number of home visits:	327

Number of smoke alarms installed:	63
Number of carbon monoxide alarms:	31
Number of lock boxes	34
Number of house numbers installed:	3
Number of batteries replaced:	1340

Emergency Medical Services

COMM Fire Emergency Medical Services (EMS) Division continues to serve residents and visitors of the District with a high degree of skill and professionalism.

The Department currently operates with twenty-four (24) EMT/Basic, two (2) EMT/Advanced and twenty-seven (27) EMT/Paramedics out of three (3) fire stations. The Department continues to utilize four International/Horton Class 1 ambulances and one Advanced Life Support equipped fire engine.

2020 saw a total of 3,320 EMS calls. The average response time, from notification to arrival on scene is 5 minutes or less. The majority of these calls were considered Advanced Life Support, 51.11% of EMS calls were in Centerville, 32.29% were in Marstons Mills, 14.25% were in Osterville and the remaining were mutual aid assistance to neighboring communities outside of COMM. 90.57% of transports were to Cape Cod Hospital. The remaining transports were to Falmouth and Boston-area hospitals. Our busiest day of the week is Monday and busiest time of day is 0900-1200.

Ambulance revenue received in the previous calendar year, January 1, 2020 through December 31, 2020 was \$1,413,076.09.

This year has been unprecedented with the Coronavirus Pandemic and its effect on the way our prehospital providers operate.

The EMS Division took on the vital responsibility of procuring adequate personal protective equipment (PPE), cleaning supplies, equipment and training to ensure the safety and well-being of our personnel as the Department continues to interact and treat our patients daily.

COMM Paramedics and EMT's continuously train to maintain excellence in treatment and the highest standard of care. The majority of our training took place virtually in order to comply with public health orders.

The Department has an aggressive Quality Improvement/Quality Assurance program in place. We welcome all feedback regarding your experience and interaction with our service. Please feel free to contact our EMS Officer at JDavern@COMMFIREDISTRICT.COM

Dive Team

Established in 1986, the COMM FD Underwater Search and Recovery team is the oldest continually operating public safety dive unit in Barnstable County. The team is comprised of 15 department members, nine divers/tenders and six trained specifically as support tenders. The Team trains twelve months per year in all types of weather conditions, including sub-ice, at various water bodies within the District and surrounding region.

The Team utilizes fully encapsulated diving systems including full facemasks and dry suits, to protect from cold exposure and hazardous materials such as body fluids and fuel.

The majority of diving evolutions are in low to no visibility due to the mud and silt conditions found in most lakes, ponds, bays, and rivers. Tenders direct diving search patterns through wireless communication systems, as well as a tether-based communications language using line pull signals.

The unit is activated for all reports of missing swimmers, persons through the ice, and boating accidents with reports of persons in the water. It has made many victim recoveries from drownings due to swimming and boating casualties, jumping accidents, and sunken vessel entrapment.

For over a decade, the COMM and Hyannis Fire Departments have operated as a joint unit to protect the residents of the two districts, working closely with the Town of Barnstable Harbormaster's Office, and Barnstable Police Department. Over the past two years, the COMM and Hyannis teams have established a cooperative working agreement with the Barnstable County Dive Team. This agreement brought all of Cape Cod's dive teams together for training, operations and incident response. In the fall of 2020, funded by a state grant obtained by COMM, the County's three teams participated in a five-day Rapid Deployment Search, Rescue and Recovery certification program, certifying new members in the specialized diving done by SARR teams.

Divers:

1. CPT C. Adams, Co-Team Leader/Dive master
2. CPT B. Morrison, Co-Team Leader/Dive master
3. FF S. Lehané
4. LT M. Miskiv
5. LT L. Sassone
6. CPT E. Arrascue
7. FF P. Cox
8. FF J. McGonigle
9. FF R. Scott

Tenders:

1. LT T. Goodearl
2. FF T. Long
3. FF K. Denneen
4. FF T. Degraan
5. FF A. Travers
6. FF Z. Hammond

Training

COMM Fire/Rescue has a robust training program that meets the department's Mission Statement: *"To provide the finest possible fire, rescue and emergency medical services, whether routine or emergent, to all that reside in, work in or visit the Centerville-Osterville Marstons Mills Fire District."*

Training and continuing education is vital to all fire/rescue departments as training is the single most important element for a safe, professional, and effective fire department. It is imperative that all members are properly trained on all aspects of firefighting to help safeguard his/her life, the lives of other firefighters, and the lives of those we serve. In the last year, due to the pandemic and health regulations, COMM had to change many of our training practices. The

majority of monthly trainings have been held in small groups at the fire station, this includes practical evolutions and online course work. The Department was successful in completing training while keeping firefighters healthy and safe.

Every month while following the master training calendar, training is assigned for each of the firefighters and officers to complete while on-duty at the fire station. Examples of these trainings are building walk-throughs, area familiarization, school walk-throughs, driver training/roadway safety, extrication/specialized rescue, cancer awareness, pump operations, ladders, review of policies and procedures, monthly EMS training, water rescue, marine operations, brush and urban interface training.

Also included in these trainings are the mandated Federal and State regulations that include SCBA/N95 mask fit testing, firefighter safety health and survival, hearing protection, heat illness prevention, hazmat recognition and identification and respiratory protection. These trainings do not include emergency medical, communicable disease, and cardiopulmonary resuscitation (CPR) training which is overseen by the department's EMS officer.

In November 2020, 3 firefighter/EMT-Basics and 1 firefighter/paramedic were hired. They officially started on November 9th and underwent a two-week Monday-Friday (84 hour) orientation training. The purpose of this training is to prepare them prior to being assigned to one of the four (4) shifts and to introduce them to the policies, procedures, equipment, and apparatus at COMM Fire/Rescue.

“PRACTICE DOES NOT MAKE PERFECT. PERFECT PRACTICE MAKES PERFECT.”
(Vince Lombardi)

Dispatch

After a record breaking year in 2019, dispatched calls for emergency services involving Department personnel and apparatus were down by 434 calls in 2020 to stand at 4619. Still, it was the third busiest year in District history behind only the 5053 calls in 2019 and 4888 calls in 2018. By contrast the District had 3865 calls in 2010, a decade ago. In addition, our dispatch center handled 839 calls for the Cotuit Fire District in 2020.

Of the 4619 District calls handled by COMM personnel and apparatus in 2020, 3081 were Emergency Medical Service related, with the remaining 1538 for fire, fire related, and public service related.

As with every aspect of life world- wide, dispatch operations were greatly affected by the Covid-19 Pandemic. All District Buildings were closed to the public in March 2020 and remain so as of this writing. The Dispatch Center monitors all buildings and entrances via video, and collects permit applications and other communications for Administration in the Vestibule adjacent to Dispatch at Headquarters Station. As the pandemic continues to evolve, so do our communications procedures aimed at keeping residents and district staff safe and informed of the changing situation.

During the second half of 2020 we began to train on the new Red NMX software package by Alpine Software which is now used for all Computer Aided Dispatch and record keeping within the Department. The system went live on January 1st, 2021 after months of training and running calls simultaneously with the old software. The Dispatchers wish to thank recently retired

Captain Richard Sargent, who now serves as the District IT Director, for all his efforts installing the system, customizing it to our needs, and providing training and trouble shooting.

The Communications Center is staffed 24/7 by four full-time Dispatchers, all certified as Tele communicators and Emergency Medical Dispatchers by the Association of Public Communications Officials (APCO) In addition, there are 4 Permanent Firefighters and 1 retired Dispatcher trained and available to take shifts as needed to cover vacations and other time off. In 2020 the position of Lead Dispatcher was created where one of the fulltime dispatchers has additional responsibilities related to training and standardization of procedures and helps coordinate with shift leadership and department administration.

The Department remains a Secondary Public Service Answering Point (PSAP). The Primary PSAP for the Town of Barnstable is at the Barnstable Police Department, which transfers fire and rescue related calls to the appropriate department. Residents are reminded to dial 911 whenever reporting an emergency, whether from a cell phone or land line, as 911 calls are tracked as to specific location while calls to business lines are not.

The Open Burning Program for district residents, January 15th to May 1st by state law, is monitored by the Dispatch Center. Each day during the season a posting is made to the Department web site stating whether open burning is allowed, according to the conditions. That message is also available as a recording on the “Burning Line” which is 508-771-2089 or 508-771-2471. Daily burning status and information about other outside fires is always available on the District website. www.commfiredistrict.com

The Dispatch Center also provides an off-hours answering point and dispatching services for the COMM Water Department.

Respectfully,
Michael J. Winn
Chief of Department

Mark Macallister
Fire Commissioner, Chairman

Edward Riley
Fire Commissioner

Scott Frank
Fire Commissioner, Secretary

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
WATER DEPARTMENT
P.O. BOX 369 – 1138 MAIN STREET
OSTERVILLE, MASSACHUSETTS 02655
WWW.COMMWATER.COM**



**OFFICE OF
BOARD OF WATER COMMISSIONERS
WATER SUPERINTENDENT
TEL. No. 508-428-6691
FAX No. 508-428-3508**

Scott E. Crosby, Chairman
Peter Hansen, Vice Chairman
Kevin Medeiros, Clerk

2020-2021 PERSONNEL

Craig A. Crocker, Superintendent (1992)*
Glenn E. Snell, Assistant Superintendent (2013)*
Samuel A. Nickerson (1990)*
Kevin J. Ferguson (1994)*
Roger P. Raymond (1998)*
T. Chatham Fawkes (2001)*
Matt Pistone (2002)*
Beth Flick (2004)
Timothy Picard (2005)*
Luke White (2016)*
Serena Chase (2016)
Cristin Van Buren (2018)
Brian Paradise (2018)

* State Certified Drinking Water Operators

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT REPORT OF THE BOARD OF WATER COMMISSIONERS

The Board of Water Commissioners would like to thank the voters of our District for your continued support in our endeavor to supply the best quality of drinking water possible. We ask that you continue your conservation efforts. They are crucial to protect our future resources and to control the current cost of water. Also, the MASS DEP is proposing to cut our permitted withdrawal amount thus effectively forcing us to impose mandatory restrictions and to possibly restrict new connections. For information and materials on conserving water contact our office at 428-6691 or visit our web site (www.commwater.com).

The goal of the Centerville-Osterville-Marstons Mills Water Department is to contribute to the well being of our community by supplying affordable high-quality drinking water. We pledge to be a model Water Department providing the best service possible. We strive for excellence through education and communication with our community and within our organization.

Public Relations

The Department mailed out the annual Water Quality Report along with the January 2021 water bills. The report contains information on the safety and quality of water for the year 2020. Please visit our website, District office, village library or call for a copy. If you have any questions or suggestions please feel free to call or write the office.

We publish an annual newsletter to keep ratepayers informed of Department projects and happenings. This newsletter and Water Quality Report are available at the District Offices, Libraries and Post Offices within the villages. Please visit our web site (www.commwater.com) for links to information such as the emerging PFAS-6 issue.

Again, for 2022, we ask for your Voluntary Conservation efforts to control the cost of water, to protect the environment and to avoid mandatory water restrictions.

- Please avoid all outside water use between the hours of 6:00 AM and 6:00 PM.
 - Residents with automatic irrigation systems residing in homes on the EVEN numbered sides of streets are asked to water lawns and gardens on MON & WED only. Residents residing on ODD numbered sides of streets are requested to water lawns and gardens on TUES & THUR only.
 - Water only when necessary. Please be aware of the advance weather forecast. If wind and rain is forecast make adjustments to your watering schedule to minimize water consumption.
 - Maintain your lawn at a height of at least two (2) inches. This practice will protect roots and retain soil moisture.
 - Install rain sensor shutoff devices/ smart controllers on automatic irrigation systems.
- Water Conservation kits available at no charge upon request. Use water wisely!

Budget & Water rates

The water rates can be found at www.commwater.com. Once again, we are pleased to present a budget without the need for an increase in water rates. We rely on revenue derived from water rates and fees to operate and fund capital improvements. This policy demands that we make every effort to operate efficiently. Our FY2022 budget reflects increased Department efficiency while continuing with the upkeep of necessary infrastructure improvements and preparing for the future. The budget has prioritized spending in all areas of operations. The FY2022 operation & maintenance budget has increased 2.45% due to increase in fixed costs.

Pump Stations and Equipment

In 2020 we recorded withdrawals over a billion gallons for the year. The equipment performed well with no major problems. In fact, the equipment is in excellent condition due to regular maintenance and scheduled replacement. The annual well cleaning and performance testing has allowed us to identify pumping equipment that is not operating efficiently and correct any problems. For FY2022, we will construct the new well #23 at the Hayden wellfield. A pilot study will be performed for PFAS removal at the Craigville wellfield. The pilot study performed in 2020, for a treatment plant for iron & manganese removal at the Hayden wellfield, was approved by DEP which clears the way to design/engineer the facility. A new integrated financial and utilities management software and services will be implemented for the District in FY 2021 & 2022.

Distribution System Expansion & Improvements

Our consumption breakdown is 86% residential, 4% commercial, 6% municipal, and 4% unaccounted. We are pleased to report that the water supply system received a Class 1 rating (highest) from Insurance Services Office Inc. (ISO) from the last conducted Public Protection Classification (PPC) survey. Most insurers use the PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties.

In an effort to make public water supply available, and to enhance fire protection to all residents of the District, the Board of Water Commissioners will continue to install water mains for existing streets and subdivisions that file a petition and meet the requirements. The Board aims to simplify the procedure and facilitate connections to the water system for these residents. To date, public water supply has been made available to over five hundred seventy residential lots over the past twelve years.

System improvements have been focused on the streets that the Town has scheduled for reconstruction. We have attempted to coordinate the necessary upgrades prior to this paving. The funds requested will allow us to add/replace necessary piping to those streets. Vineyard Wind has proposed replacing an estimated eight thousand feet of water mains on Strawberry Hill rd and others to facilitate their cable installation along the preferred route.

An emergency interconnection facility was installed by the Hyannis water system at the intersection of Phinney's Lane and Longview Dr. (Cent.) The facility allowed the sale of water from one system to the other.

Our annual flushing program is underway. We should have the entire distribution system, completed by June 10. We apologize for the inconvenience of this imperative service.

Cross- Connection Program

The Department will continue the cross-connection program by re-surveying and testing all necessary facilities. A cross-connection occurs whenever a potable drinking water line is directly or indirectly connected to a nonpotable (fire service, irrigation system, cooling systems, boilers, etc.) piece of equipment or piping. An unprotected or inadequately protected cross connection on your premises could contaminate the drinking water in your dwelling, and in neighboring dwellings. The most common potential cross-connection is the garden hose. The Department installs a check valve with all new residential hookups & provides hose bib vacuum breakers to prevent back siphonage. Throughout the District there are 175 testable backflow prevention devices installed in commercial buildings, schools, apartment complexes and other necessary buildings.

Control your costs: home leak detection

It is important for residents to implement a periodic leak-detection survey in their own homes. Most homes have a low-flow indicator on their water meters, which is a small red diamond-shaped dial on the head of the meter. Turn off all water fixtures and look at the red dial. If the dial is moving there is a leak in your home. In most cases the leak is a result of a toilet leak, which over time can add up. The purchase of a moisture sensor on automatic irrigation systems is also a good water saving idea. Residents need to learn as much as possible about how to consciously conserve water and how to make these changes become part of a regular routine. Contact the Department for assistance and free conservation kits or check out our website. ***Please conserve and use water wisely!***

Water Quality Sampling

The Department samples monthly for coliform bacteria throughout the system. The Department also samples for over 98 regulated and unregulated substances throughout the year. Laboratories certified by the Commonwealth of Massachusetts analyze all samples. Sample results are sent to the Massachusetts Department of Environmental Protection for analysis. Please refer to the table of your water quality report to see what is in your drinking water.

Training

Distribution operators are certified by the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities. The maintenance of these licenses requires training contact hours. Training classes are scheduled through various associations and provide our staff with “hands-on” training from customer service to safety. We would like to congratulate all staff members that continue their professional development.

In addition to thanking District customers, the Board of Water Commissioners extends our thanks and appreciation to our dedicated employees, the Prudential Committee, the Fire Department, the Clerk/Treasurer’s office and the various Town of Barnstable agencies for their welcome assistance and cooperation throughout the year. We are proud of the staff and management of the Department and are confident that consumers will continue to receive the best service we can provide.

Respectfully submitted,

BOARD OF WATER COMMISSIONERS
Scott E. Crosby, Chairman
Peter Hansen, Vice Chairman
Kevin Medeiros, Clerk

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT
ANNUAL STATISTICS
2020 ANNUAL PUMPAGE**

January	40,241,000
February	37,541,000
March	46,100,000
April	52,174,000
May	91,430,000
June	198,056,000
July	248,544,000
August	251,539,000
September	191,629,000
October	122,068,000
November	49,206,000
December	44,540,000

2020 TOTAL 1,373,068,000 GALLONS

FACTS ABOUT YOUR SYSTEM

Maximum Day: July 27, 2020 – 10,762,000 Gallons

Maximum Week: July 24th –July 31, 2020– 65,743,000 Gallons

18 – New Services installed in 2020

12,237 – Service connections

164 – Services repaired/replaced in 2020

(0.47) Miles of new & replaced water main installed in 2020

252.80 – Total miles of water mains

2,014 – Hydrants in service

18 – Hydrants repaired in 2020

3,888 – Work orders issued

662 – Acres of watershed property

32 – Buildings

3 – Storage tanks

19 – Ground water sources

FY2022

Proposed Budgets

And

Articles

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT							
PRUDENTIAL OPERATION BUDGET							
			Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
			FY 2020	FY 2021	FY 2022	OR (DEC)	OR DEC
SALARIES (52 Week Pay Year):							
PRUDENTIAL COMMITTEE			10,000.00	11,000.00	11,000.00	0.00	0.00%
CLERK/TREASURER			91,278.00	94,016.00	78,000.00	(16,016.00)	-20.53%
ASST. TO CLERK/TREASURER			45,760.00	56,160.00	52,000.00	(4,160.00)	-8.00%
ACCOUNTANT/CONSULTANT			15,000.00	15,000.00	15,000.00	0.00	0.00%
LONGEVITY PAY/SICK BUYBACK-RETIREMENT			1,755.00	16,885.00	1,500.00	(15,385.00)	-1025.67%
PART-TIME			4,500.00	4,500.00	4,500.00	0.00	0.00%
OVERTIME (Office Staff)			2,000.00	2,000.00	2,000.00	0.00	0.00%
TAX COLLECTOR			2,500.00	2,500.00	2,500.00	0.00	0.00%
MODERATOR			300.00	300.00	300.00	0.00	0.00%
		Subtotal District Salaries	173,093.00	202,361.00	166,800.00	(35,561.00)	-21.32%
DISTRICT EXPENDITURES:							
GROUP INSURANCE			2,787,600.00	2,803,935.00	2,777,160.00	(26,775.00)	-0.96%
	BC/BS		2,386,865.00	2,399,035.00	2,359,610.00	(39,425.00)	-1.67%
	MEDEX		159,350.00	159,700.00	166,800.00	7,100.00	4.26%
	DENTAL		115,720.00	116,050.00	121,600.00	5,550.00	4.56%
	LIFE		2,500.00	2,500.00	2,500.00	0.00	0.00%
	MEDICARE		120,165.00	123,650.00	123,650.00	0.00	0.00%
	SOCIAL SECURITY		3,000.00	3,000.00	3,000.00	0.00	0.00%
RETIREMENT ASSESSMENT			1,451,979.00	1,582,867.00	1,640,758.00	57,891.00	3.53%
INSURANCE			341,727.00	351,000.00	375,830.00	24,830.00	6.61%
FINANCIAL ADVISOR/BANKING			3,000.00	3,000.00	5,000.00	2,000.00	40.00%
PRINTING & ADVERTISING			12,000.00	12,000.00	12,000.00	0.00	0.00%
STREETLIGHTS			75,000.00	50,000.00	50,000.00	0.00	0.00%
		Subtotal District Expenditures	4,671,306.00	4,802,802.00	4,860,748.00	57,946.00	1.19%
CONTINGENCY FUND			40,000.00	41,550.00	60,000.00	18,450.00	30.75%
EDUCATION & PROF. DUES			4,000.00	6,000.00	6,000.00	0.00	0.00%
PROFESSIONAL FEES			50,000.00	50,000.00	50,000.00	0.00	0.00%
TELEPHONE (Local, Long Dist & Computer T-1)			2,000.00	2,000.00	2,000.00	0.00	0.00%
OFFICE SUPPLIES			5,000.00	5,000.00	5,000.00	0.00	0.00%
OFFICE EQUIPMENT & SERVICES			4,000.00	4,000.00	4,000.00	0.00	0.00%
		Subtotal Office Expenses	105,000.00	108,550.00	127,000.00	18,450.00	14.53%
PRUDENTIAL/TREASURER OFFICE EXPENSES:			4,949,399.00	5,113,713.00	5,154,548.00	40,835.00	0.79%

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT							
INFORMATION SYSTEM BUDGET							
			Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
			FY 2020	FY 2021	FY2022	OR (DEC)	OR DEC
SALARIES							
I.T. DIRECTOR			0.00	0.00	49,400.00	49,400.00	100.00%
EXPENSES							
COMPUTER SYSTEMS - IT SUPPORT SERVICES			138,000.00	138,000.00	104,652.00	(33,348.00)	-31.87%
COMPUTER SYSTEMS - INTERNET SERVICE			13,500.00	13,500.00	6,400.00	(7,100.00)	-110.94%
COMPUTER SYSTEM - SOFTWARE MAINTENANCE			35,500.00	57,000.00	50,400.00	(6,600.00)	-13.10%
SOFTWARE LICENSES			0.00	0.00	1,000.00	1,000.00	100.00%
LEGAL & PROFESSIONAL			15,000.00	10,000.00	10,000.00	0.00	0.00%
SUPPLIES			1,000.00	1,000.00	1,000.00	0.00	0.00%
TELEPHONE SYSTEM SERVICE			5,000.00	5,000.00	4,000.00	(1,000.00)	-25.00%
COMPUTER SYSTEM - EQUIPMENT MAINTENANCE			15,000.00	15,000.00	18,400.00	3,400.00	18.48%
INFORMATION SYSTEMS BUDGET TOTALS			223,000.00	239,500.00	245,252.00	5,752.00	2.35%

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT							
FIRE MAINTENANCE AND OPERATION BUDGET							
			Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
			FY 2020	FY 2021	FY2022	OR (DEC)	OR DEC
APPARATUS & REPAIR							
	A. Personnel & Training		80,850.00	80,850.00	80,850.00	0.00	0.00%
	B. Vehicle Repair & Maint		170,000.00	170,000.00	170,000.00	0.00	0.00%
	C. Firefighter Equipment		99,000.00	107,000.00	137,000.00	30,000.00	21.90%
	D. EMT Equipment		139,050.00	139,050.00	149,050.00	10,000.00	6.71%
	E. Fire Prevention		7,700.00	27,700.00	27,700.00	0.00	0.00%
		TOTAL APPARATUS & REPAIR	496,600.00	524,600.00	564,600.00	40,000.00	7.08%
BUILDING & UPKEEP							
	A. Station & Office Supplies		21,800.00	21,800.00	21,800.00	0.00	0.00%
	B. Bldg Services & Contracts		37,300.00	37,300.00	37,300.00	0.00	0.00%
	C. Bldg & Grounds Supplies		68,500.00	68,500.00	68,500.00	0.00	0.00%
		TOTAL BUILDING & UPKEEP	127,600.00	127,600.00	127,600.00	0.00	0.00%
NATURAL GAS, PROPANE, #2 OIL			57,400.00	57,400.00	57,400.00	0.00	0.00%
ELECTRICITY			88,600.00	63,600.00	63,600.00	0.00	0.00%
TELEPHONE & COMMUNICATIONS			34,000.00	34,000.00	34,000.00	0.00	0.00%
LEGAL SERVICES			25,000.00	25,000.00	25,000.00	0.00	0.00%
AMBULANCE BILLING			52,000.00	52,000.00	52,000.00	0.00	0.00%
		TOTAL OTHER DEPT EXPENSES	257,000.00	232,000.00	232,000.00	0.00	0.00%
SALARIES * higher percentage reflects 2 years of salary increases due to contract settlement							
	FIRE CHIEF		145,734.05	145,734.05	155,000.00	9,265.95	5.98%
	DEPUTY CHIEF		125,073.02	125,073.02	130,000.00	4,926.98	3.79%
	ADMINISTRATIVE PERSONNEL		154,000.00	180,164.00	174,500.00	(5,664.00)	-3.25%
	PERMANENT FIREFIGHTERS		4,907,083.65	5,010,681.48	4,934,354.72	(76,326.76)	-1.55%
	DISPATCHERS		281,102.60	290,298.39	290,550.00	251.61	0.09%
	PERMANENT FF CALLBK & OT		999,375.00	999,375.00	999,375.00	0.00	0.00%
	DISPATCH/ADMIN SICK/VAC/OT		45,671.74	47,050.00	47,050.00	0.00	0.00%
	HOLIDAY PAY (*Contract Change)		304,181.81	304,301.86	302,086.89	(2,214.97)	-0.73%
	FIRE COMMISSIONERS-(\$3000 per commissioner)		9,000.00	9,000.00	9,000.00	0.00	0.00%
	CUSTODIAN		41,600.00	54,912.00	56,555.20	1,643.20	2.91%
	MECHANIC		99,362.80	102,458.00	105,474.00	3,016.00	2.86%
	MECHANICAL SERVICES & O.T.		9,000.00	9,000.00	9,000.00	0.00	0.00%
	TRAINING PROGRAM DEVELOPMENT		31,000.00	31,000.00	31,000.00	0.00	0.00%
	SICK BUYBACK		70,000.00	80,000.00	80,000.00	0.00	0.00%
	UNIFORM-PERMANENT FF		48,500.00	58,500.00	58,500.00	0.00	0.00%
	UNIFORM-DISPATCHERS		1,500.00	1,500.00	1,500.00	0.00	0.00%
	BURNING PERMIT (DISPATCH)		2,000.00	2,000.00	2,000.00	0.00	0.00%
		TOTAL SALARIES	7,274,184.67	7,451,047.80	7,385,945.81	(65,101.99)	-0.88%
FIRE DEPARTMENT BUDGET TOTALS			8,155,384.67	8,335,247.80	8,310,145.81	(25,101.99)	-0.30%

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT							
MAINTENANCE AND OPERATION BUDGET							
Operation & Maintenance		Appropriated	Appropriated	Proposed	AMT OF INC.	% INC	
		FY 2020	FY 2021	FY 2022	OR (DEC)	OR DEC	
CHEMICAL COSTS		252,000.00	260,000.00	260,000.00	0.00	0.00%	
D.E.P. ASSESSMENT		9,355.00	10,835.00	10,985.00	150.00	1.37%	
ELECTRICITY		300,000.00	250,000.00	278,650.00	28,650.00	10.28%	
EQUIPMENT OPERATING EXPENSES		50,000.00	50,000.00	50,000.00	0.00	0.00%	
GENERAL OPERATION		112,655.00	112,655.00	112,655.00	0.00	0.00%	
NEW EQUIPMENT		1,500.00	1,500.00	1,500.00	0.00	0.00%	
OFFICE SUPPLIES		50,000.00	50,000.00	50,000.00	0.00	0.00%	
PUMP STATIONS		144,000.00	146,000.00	156,000.00	10,000.00	6.41%	
SUPPLIES & MATERIALS		52,000.00	52,000.00	52,000.00	0.00	0.00%	
TELEPHONE		11,000.00	12,000.00	12,000.00	0.00	0.00%	
WATER SYSTEM		128,000.00	130,000.00	122,000.00	(8,000.00)	-6.56%	
PROFESSIONAL FEES		8,000.00	12,000.00	12,000.00	0.00	0.00%	
SALARIES							
SUPERINTENDENT		114,700.00	118,142.00	119,750.00	1,608.00	1.34%	
ASST SUPERINTENDENT		91,500.00	95,600.00	97,000.00	1,400.00	1.44%	
PUMP STATION OPERATOR		67,650.00	69,680.00	70,650.00	970.00	1.37%	
METER TECHNICIAN		0.00	0.00	0.00	0.00	0.00%	
WATER TECHNICIANS (6)		378,640.00	393,000.00	401,200.00	8,200.00	2.04%	
OFFICE PERSONNEL (3)		151,000.00	156,450.00	158,610.00	2,160.00	1.36%	
PART TIME HELP		0.00	0.00	0.00	0.00	0.00%	
OVERTIME & LONGEVITY		109,000.00	111,138.00	116,000.00	4,862.00	4.19%	
WATER COMMISSIONERS-\$3000 per commissioner		9,000.00	9,000.00	9,000.00	0.00	0.00%	
BUDGET TOTALS		2,040,000.00	2,040,000.00	2,090,000.00	50,000.00	2.39%	
Prudential Costs, Group Health & Business Ins.		760,701.51	797,788.34	784,826.18	(12,962.16)	-1.65%	
TOTAL BUDGET		2,800,701.51	2,837,788.34	2,874,826.18	37,037.84	1.29%	

WATER DEPARTMENT BUDGET & ARTICLES FY2022												
EXPENSES ↓	Article #	Total Appropriation	FUNDING →				Water Surplus Fund	Reserve Fund	Transfer from Stabilization	Transfer from Available Funds	Totals	To Be Funded
			Taxation	Auth. To Borrow	Water Income (Est)	SDC Est Rec						
				1,300,000.00	3,069,462.18	26,884.63					5,534,093.16	
Water Budget		2,090,000.00			2,090,000.00						2,090,000.00	0.00
Maturing Debt		119,636.00			119,636.00						119,636.00	0.00
Maturing Interest		26,884.63				26,884.63					26,884.63	0.00
Indirect Costs (to PC)		784,826.18			784,826.18						784,826.18	0.00
19 Installations & Improvements		359,231.76					359,231.76				359,231.76	0.00
20 Craigville wells-Treatment		850,000.00		600,000.00			250,000.00				850,000.00	0.00
21 Pumpstation #23		563,441.25		450,000.00						113,441.25	563,441.25	Art. 17 5//201
22 OPEB Liability Trust		75,000.00			75,000.00						75,000.00	Art. 22 5/2018
23 Reserve Account		113,782.25							113,782.25		113,782.25	0.00
24 Hayden Treatment Plant		250,000.00		250,000.00							250,000.00	
		5,232,802.07	0.00	1,300,000.00	3,069,462.18	26,884.63	609,231.76	0.00	113,782.25	113,441.25	5,232,802.07	0.00
REMAINING			0.00		0.00	0.00	0.00	0.00	301,291.09	0.00	301,291.09	
		5,232,802.07										
District Req'd Reserves	5.00%	261,640.10										
	5.76%	301,291.09	Stabilization Fund									
		301,291.09										

May 18, 2021

**NOTICE OF THE ANNUAL MEETING
AND
ANNUAL MEETING WARRANT**

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

To the Clerk of the Centerville-Osterville-Marstons Mills Fire District:

Greetings:

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Centerville-Osterville-Marstons Mills Fire District, qualified to vote in the District elections and affairs, to meet on Monday, May 17, 2021, at the Centerville Fire Station, 1875 Falmouth Road, Route 28, Centerville, Massachusetts, where the polls shall be open at 8:00 a.m., and close at 7:00 p.m., and then and there to vote upon the following officers, to wit:

One Prudential Committee Member for three years
One Water Commissioner for three years
One Fire Commissioner for three years
One Moderator for three years

And to meet on Tuesday, May 18, 2021, at the Centerville Fire Station, Centerville, Massachusetts, at 7:00 p.m., to act upon the following articles:

ARTICLE #1. To hear and act upon the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners as shown in the book.

**Requested by the Prudential Committee
The Prudential Committee Recommends Acceptance**

ARTICLE #2. To see if the District will vote to raise and appropriate the sum of \$4,369,721.82 and to transfer from income of the Water Department \$784,826.18 or other sum for the ordinary operating expenses of the Prudential Committee for Fiscal Year 2022, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article represents the budget of the Prudential Committee totaling \$5,154,548.00, as shown in the book.*

ARTICLE #3. To see if the District will vote to transfer and appropriate from the income of the Water Department the sum of \$2,090,000.00 or some other amount for the ordinary operating expenses of the Water Department for Fiscal Year 2022, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article represents the budget of the Board of Water Commissioners totaling \$2,090,000.00 as shown in the book.*

ARTICLE #4. To see if the District will vote to raise and appropriate the sum of \$7,015,638.40 and transfer from the income of the Ambulance Account the sum of \$1,294,507.41 or some other amount for the ordinary operating expenses of the Fire Department for Fiscal Year 2022, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *This article represents the budget of the Fire Department totaling \$8,310,145.81 as shown in the book.*

ARTICLE #5. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$245,252.00 or some other amount for Fiscal Year 2022 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article represents the budget of the Information Systems Department totaling \$245,252.00, as shown in the book.*

ARTICLE #6. To see if the District will vote to transfer and appropriate from the income of the Water Department the sum of \$119,636.00, to pay maturing debt of the Fire District incurred by or for the Water Department; as it becomes due and payable during Fiscal Year 2022, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article represents the payments for the maturing debt that will become due during fiscal year 2022.*

ARTICLE #7. To see if the District will vote to transfer and appropriate from the Water System Development Charges the sum of \$26,884.63 to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; as it becomes due and payable during Fiscal Year 2022, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article represents the payments for the interest that accrue and become due during fiscal year 2022.*

ARTICLE #8. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the District, for the fiscal year ending June 30, 2022, said funds to expended under the direction of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *The Fire Districts in the Town appropriate \$80,000.00 to the Town of Barnstable each year for their expenses incurred for assessing and tax collection services. This article represents COMM's Proportionate share of that amount.*

ARTICLE #9. To see if the District will vote to authorize the Prudential Committee to either employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2021.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *It is prudent and customary to ensure that the public's financial interests are being watched and the auditor ensures that the financial statements are materially correct.*

ARTICLE #10. To see if the District will authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2022, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *These are agreements between banking institutions and the District Treasurer for services provided by the banks in consideration for funds on deposit. The Commissioner of Revenue of Massachusetts approves this form of agreement for such procedures.*

ARTICLE #11. To see if the District will vote to transfer and appropriate the sum of \$1,000,000.00 from Free Cash to deposit into the Other Post-Employment Benefits (OPEB) Liability Trust on account of the District's unfunded liability as described by the Government

Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article would transfer funds to fulfill our obligation of reserving monies every fiscal year for the unfunded liability of the District for the Other Post-Employment Benefits Liability Trust Fund, as currently determined by our actuarial study completed for June 30, 2014 to meet the standards of GASB 45.*

ARTICLE #12. To see if the District will vote to adopt and accept the provisions of Section 20 of Chapter 32B of the *Massachusetts General Laws*, as amended by Section 15 of Chapter 218 of the Acts of 2016, establishing an Other-Post-Employment-Benefits Liability Trust Fund; to authorize the Prudential Board and Treasurer to execute a declaration of trust creating an expendable trust for the purpose of holding monies appropriated to such fund; to designate the Treasurer as the trustee of such trust; to authorize the transfer of any and all monies currently held for the purpose of paying retiree health and life benefits to such trust; and to authorize the trustee to invest and reinvest the monies in such fund accordance with the Prudent Investor Rule established under Chapter 203C of the *Massachusetts General Laws*.

Explanation: *This is simply a formal acceptance to adopt the Massachusetts General Laws as written above.*

ARTICLE #13. To see if the District will vote to transfer and appropriate the sum of \$50,000.00 from Free Cash to purchase and implement hardware and software upgrades to the District network computer system, said funds to be expended under the direction of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *The funding of this article will allow the continued upgrading of older hardware and aging servers and software, as well as continuing to maintain system security.*

ARTICLE #14. To see if the District will raise or borrow and appropriate the sum of \$371,000.00 for the purchase of a new ambulance and related equipment for the District. The ambulance will replace a front line ambulance purchased in 2013 and include a power-load system, a power cot, and include trade allowance for a 2009 ambulance currently in-service, said funds to be expended under the direction of the Board of Fire Commissioners with approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *Purchasing this new ambulance will allow the District to ensure its continued delivery of high quality service and allow the ambulance being replaced to be placed into reserve status.*

ARTICLE #15. To see if the District will vote to transfer and appropriate sum of \$65,000.00 from Free Cash for the purchase of a new Chiefs/Command Vehicle, said funds to be expended under the direction of the Board of Fire Commissioners with approval of the Prudential Committee, or take any other action thereon.

**Requested by the Fire Commissioners
Commended by the Prudential Committee**

Explanation: *The current Chiefs vehicle is nine years old and beginning to exhibit both corrosion and aging issues and will be traded in as part of the business transaction. The Chief's vehicle is used daily by the Chief of Department for business interactions and response to emergency scenes.*

ARTICLE #16. To see if the District will vote to transfer and appropriate the sum of \$65,000.00 from Free Cash for the purchase of a new ½ ton pick-up truck for the Duty Officer. The existing Tahoe assigned to this position will be repurposed and utilized by Fire Prevention, said funds to be expended under the direction of the Board of Fire Commissioners with approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *The current 2010 Fire Prevention SUV will be traded in as part of the business transaction. The Fire Prevention Officer uses this vehicle daily to conduct business. A pickup truck has been selected for the Duty Officer position instead of an SUV because of the need to store equipment in the cargo bed including structural PPE.*

ARTICLE #17. To see if the District will raise or borrow and appropriate the sum of \$17,000.00 for the purchase of NFPA 1582 physicals for all members of COMM Fire, said funds to be expended under the direction of the Board of Fire Commissioners with approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *During the fiscal year 2020, COMM Fire attempted to provide full NFPA compliant physicals to all interested members. The total cost of the project is \$34,000.00 The COMM Firefighter Association is sharing half the cost of the physicals with the department. This is to provide full, comprehensive head to toe physicals that include; chest x-ray, cancer marker detection and pulmonary function.*

ARTICLE #18. To see if the District will raise or borrow and appropriate the sum of \$132,000.00 for the purchase of four (4) cardiac monitors, said funds to be expended under the direction of the Board of Fire Commissioners with approval of the Prudential Committee, or take any other action thereon.

Requested by the Board of Fire Commissioners

Recommended by the Prudential Committee

Explanation: *COMM Fire has 4 cardiac monitors used in the 4 ambulances to provide advanced cardiac life support to our patients. These monitors are over 10 years old and approaching end of life. Each cardiac monitor cost approximately \$32,500.00*

ARTICLE #19. To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$359,231.76 for the labor and materials necessary for water service installations, repairs to the water system, leak detection, tree/brush removal, meter replacements, hydrant relocations, replacement of undersize and older piping, water main extensions, and other related upgrades on Strawberry Hill Road and other ways within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

Requested by the Board of Water Commissioners Recommended by the Prudential Committee

Explanation: *This article will allow the Water Department to sub-contract usual and customary related water installations and improvements through the public procurement process. This will continue the upgrade and maintenance of the Distribution system as necessary and as identified in the Water System Improvement Plan. The amount requested is based on an estimated number of new installations, repairs and the improvements that have been coordinated with the Town of Barnstable's re-surfacing plan as necessary. Funding for this article is to be transferred and appropriated from water surplus.*

ARTICLE #20. To see if the District will vote to borrow (including any borrowing from the Massachusetts Water Pollution Abatement Trust, or elsewhere an amount up to \$600,000) and/or transfer and appropriate from water surplus \$250,000.00, for a total up to \$850,000 or any other sum, for the design, permitting, inspection, testing and acquisition or leasing of related appurtenances for the installation of a pressure filtration system to be located at the Old Craigville Rd, Centerville site, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of Prudential Committee, or to take any action thereon.

Requested by the Board of Water Commissioners Recommended by the Prudential Committee

Explanation: *This article will allow the District to borrow an estimated \$600,000 and transfer \$250,000 from water surplus to allow for the design & pilot testing program to remove PFAS contaminants from the wells located at the Old Craigville Rd site-wells 7,8, &11. Our consultant has provided the estimates which are based on current market conditions. The positive environment for funding make this time ideal for the Water Department. The District obtained Bond Counsel's favorable review of the proposed article and motion for voter approval.*

ARTICLE #21. To see if the District will vote to borrow (including any borrowing from the Massachusetts Water Pollution Abatement Trust, or elsewhere) the sum of \$450,000.00 and/or transfer and appropriate, (including re-appropriation of the remaining balances from Article 17 of the May 2016 District Meeting in the amount of \$38,165.26 and from Article 22 of the May

2017 District Meeting in the amount of \$75,275.99), for a total reappropriation \$113,441.25, for the labor and materials necessary to construct a pumping/corrosion control facility, including engineering, water testing, radio control equipment, utilities, extending water mains, installing bituminous concrete and all other appurtenant items; said funds to be expended under the direction of the Board of Water Commissioners, with approval of Prudential Committee, or to take any action thereon.

**Requested by the Board of Water Committee
Recommended by the Prudential Committee**

Explanation: *The article will allow for the construction of the pumping/treatment facility at the Hayden #23 located off Old Post Rd in Marstons Mills through the public procurement process. The new pump station will be necessary for redundancy. Our consultant has provided the estimates which are based on current market conditions. The positive environment for funding make this time ideal for the Water Department.*

ARTICLE #22. To see if the District will vote to transfer and appropriate from Water income the sum of \$75,000.00 to the Other Post-Employment Benefits (OPEB) Liability Trust fund to apply to the Water Department's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 rule with the approval of the Prudential Committee.

**Requested by the Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will contribute to the fund established for the liability identified by GASB 45 rule.*

ARTICLE #23. To see if the District will vote to transfer and appropriate from the stabilization fund the sum of \$113,782.25, to the reserve fund said funds to be expended under the direction of the Board of Water Commissioners, with approval of Prudential Committee, pursuant to Massachusetts General Laws, Chapter 40, Section 5C, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *The funds will allow the Water Department to meet unforeseen obligations after approval of the Prudential & Water Commissioners. While this fund is not directly appropriated to a particular use, unforeseen expenditures do occur such as price increases of supplies and emergency repairs. Transfers may be approved for the use of all or any portion of the fund to meet these extraordinary events.*

ARTICLE #24. To see if the District will vote to borrow (including borrowing a sum from the Massachusetts Water Pollution Abatement Trust or elsewhere) and/or transfer and appropriate from water surplus the sum of \$250,000.00 for the design, engineering, inspection, testing, and permitting for the future installation of an iron & manganese treatment facility to be located at the Hayden wellfield located off Old Post Road, Marstons Mills, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *An estimated \$250,000 will allow for the design, engineering and permitting of an iron and manganese removal facility located at the Hayden wellfield (in Marstons Mills) through the public procurement process. Department of Environmental Protection approval of the proposed treatment technique was obtained based on the pilot study performed in 2020.*

ARTICLE #25. To see if the District will vote to appropriate from Free Cash the sum of \$100,000.00 for the Stabilization Fund for future purchase of high cost Fire Department vehicles and equipment.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *It has been several years since the District has added monies to this Stabilization Fund. Doing so enables the District to plan for these "high cost" purchases well in advance, thus reducing the costs of long term borrowing.*

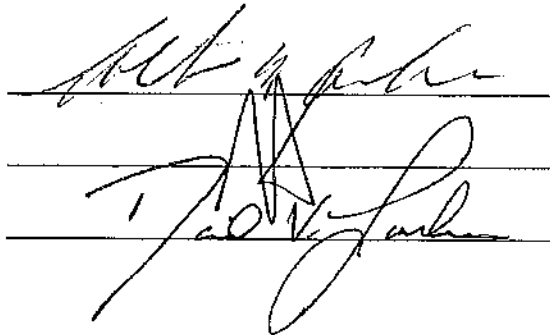
HEREOF FAIL NOT to make due return of the Warrant and your doings thereon at said meeting. Given under our hands this first day of May, in the Year of our Lord, Two Thousand Twenty One.

Prudential Committee

Carlton B. Crocker, Chairman

John Lacoste

David V. Lawler



A TRUE COPY

ATTEST:



Clerk/Treasurer, Krystal Abrams
Centerville-Osterville-Marstons Mills Fire District

CENTERVILLE OSTERVILLE MARSTONS MILLS WATER DEPARTMENT

DRINKING WATER PFAS6 PUBLIC EDUCATION

*This material contains important information about your drinking water.
Please translate it, speak with someone who understands it or ask the contact listed below for a translation.
Please visit www.commwater.com for more information*

The Centerville Osterville Marstons Mills (COMM) Water Department has not violated the drinking water regulations. A PFAS6 Maximum Contaminant Level (MCL) violation occurs when the average of all monthly samples collected over a quarter exceeds the MCL. If our system had violated the PFAS6 MCL, our system would have issued a PUBLIC NOTICE.

On October 2, 2020, the Massachusetts Department of Environmental Protection (MassDEP) promulgated a new drinking water regulation and maximum contaminant level (MCL) of 20 nanograms per liter (ng/L) or parts per trillion (ppt) for the sum of six per- and polyfluoroalkyl substances (called PFAS6). An MCL is the maximum permissible level of a contaminant in water which is delivered to any user of a public water system. The new regulation requires our water system to begin sampling for PFAS6 in April 2021. The COMM Water Department proactively participated in MassDEP's free PFAS analysis program in advance of the April 2021 sampling deadline and has detected elevated levels of PFAS6 in the drinking water from one or more of its sources. **Please be aware that the impacted sources located at Old Craigville Road, wells 7 & 8 were out of service since October 2020 and well 11 was removed from service upon receipt of results on February 6, 2021, and are currently not supplying water to our drinking water system.**

Even though the initial/confirmatory PFAS6 sampling results for Craigville are above the MCL, it is not a PFAS6 MCL violation, as violations are based on three months of testing. Instead, out of an abundance of caution, we are required to provide you with this information to make you aware of the elevated levels observed prior to taking the wells offline so you can make informed decisions about your drinking water while we continue to monitor the water supply.

Craigville is one of fifteen entrance points (or sources) that supply drinking water to the COMM drinking water system. Prior to taking these wells out of service, they supplied approximately 7% of the total drinking water to our system. The remaining drinking water supplied to our system from our other sources has also been tested for PFAS6, and only detected levels below the 20 ng/L MCL, ranging from Non-Detect to 8.9 ng/L. PFAS results are outlined below.

PFAS6 Results

Location of Sample	Initial Sample (ng/L)ppt October 2020	Confirmatory Sample (ng/L) January 2021	Average (ng/L)ppt	Mass MCL (ng/L) ppt	Water Production 2020
Davis Wells -OST.	0.0	N/A	0.0	20	3%
Arena Wells-OST.	5.9	0.0	3.0	20	3%
McShane Wells-OST.	2.2	0.0	1.1	20	6%
Old Craigville Rd. Wells	18.8	31.5	25	20	7%
Lumbert Wells-M.M.	8.6	8.9	8.8	20	8%
Murray Wells-M.M.	3.0	7.2	5.1	20	9%
Harrison Wells-M.M.	0.0	0.0	0.0	20	18%
Hayden Wells-M.M.	0.0	0.0	0.0	20	46%

What is PFAS?

PFAS6 includes perfluorooctanoic acid (PFOA), perfluorooctane sulfonic acid (PFOS), perfluorononanoic acid (PFNA), perfluorohexanesulfonic acid (PFHxS), perfluorodecanoic acid (PFDA) and perfluoroheptanoic acid (PFHpA). PFAS are man-made chemicals that have been used in the manufacturing of certain fire-fighting foams, moisture and stain resistant products, and other industrial processes. An MCL is the maximum permissible level of a contaminant in water which is delivered to any user of a public water system. **Some people who drink water containing PFAS6 in excess of the MCL may experience certain adverse effects. These could include effects on the liver, blood, immune system, thyroid, and fetal development. Some studies suggest a cancer risk may exist following long-term exposures to elevated levels of some of these compounds. The MassDEP drinking water standard is based on studies of the six PFAS substances in laboratory animals and studies of exposed people. Overall, these studies indicate that exposure to sufficiently elevated levels of the six PFAS compounds may cause developmental effects in fetuses during pregnancy and in breastfed infants. Effects on the thyroid, the liver, kidneys, hormone levels and the immune system have also been reported. It is important to note that consuming water with PFAS6 above the drinking water standard does not mean that adverse effects will occur. The degree of risk depends on the level of the chemicals and the duration of exposure. The drinking water standard assumes that individuals drink only contaminated water, which typically overestimates exposure, and that they are also exposed to PFAS6 from sources beyond drinking water, such as food. To enhance safety, several uncertainty factors are additionally applied to account for differences between test animals and humans, and to account for differences between people. Scientists are still working to study and better understand the health risks posed by exposures to PFAS. If your water has been found to have PFAS6 and you have specific health concerns, you may wish to consult with your doctor. For more information on PFAS, see the links below.**

What should I do?

Note that you do not need to take any action since the impacted source(s) have been taken offline. However, the following information is provided to demonstrate the guidance given when PFAS6 is above 20 ng/L. The Centerville Oosterville Marston Mills Water Department will notify customers if a change in conditions require use of the Wells 7, 8, and 11.

For Consumers in a sensitive subgroup:

(pregnant or nursing women, infants and people diagnosed by their health care provider to have a compromised immune system)

- **Consumers in a sensitive subgroup are advised not to consume, drink, or cook with water when the level of PFAS6 is above 20 ng/L.**
- **Sensitive subgroups** are advised to use bottled water for drinking and cooking of foods that absorb water (like pasta).
- **For infant formula**, use bottled water or use formula that does not require adding water.
- Bottled water should only be used if it has been tested. A list of companies that voluntarily tested their water for PFAS and shared the results can be found on MassDEP's website at: <https://www.mass.gov/doc/bottled-water-tested-for-pfas>.

For all other consumers not in a sensitive subgroup

- **If you are not in a sensitive subgroup**, you may continue to consume the water because the 20 ng/L value is applicable to a lifetime consuming the water and shorter duration exposures present less risk.
- **If you have specific health concerns regarding your past exposure**, you should see the Centers for Disease Control and Prevention's link below and consult a health professional, such as your doctor.

Steps you can take to reduce your intake

- **For older children and adults (not in a sensitive subgroup)**, the 20 ng/L value is applicable to a lifetime of consuming the water. For these groups, shorter duration exposures present less

risk. However, if you are concerned about your exposure to PFAS6 concentrations in the drinking water, use of bottled water will reduce your exposure.

- **Home water treatment systems:** In-home water treatment systems and other point-of-use or point-of-entry treatment methods cannot be used to comply with the PFAS6 MCL without a demonstration of compliance with the Massachusetts drinking water regulations and receipt of MassDEP approval.
 - Our public water system has not evaluated any home treatment systems or devices to determine their efficacy to remove and maintain PFAS6 below 20 ng/L and is not aware of a currently available home treatment system or device shown to meet the Massachusetts drinking water standard for PFAS6 of 20 ng/L.
 - However, some home water treatment systems used to treat/filter individual faucets or entire homes can lower the level of PFAS6 in drinking water. Consumers should be aware of the following information regarding home water treatment systems and PFAS6.
 - Home treatment systems and devices certified by independent testing groups such as NSF, UL, or the Water Quality Association to meet NSF standard P473 or 53 and 58 are currently designed to meet the USEPA's Health Advisory of 70 ng/L for the sum of PFOS and PFOA and are not specifically designed to meet Massachusetts' drinking water standard for PFAS6.
 - Please be aware that the USEPA Health Advisory of 70 ng/L is significantly higher than MassDEP's drinking water standard of 20 ng/L for the PFAS6 compounds.
 - If you decide to use any treatment device, you should check that it is certified to meet the National Sanitation Foundation (NSF) standard P473 to remove PFOS and PFOA compounds so that the sum of their concentrations is below the USEPA Health Advisory of 70 ng/L and that the manufacturer has provided you with independently verifiable PFAS6 monitoring results demonstrating that the device can reduce PFAS6 below the Massachusetts 20 ng/L standard.
 - After you identify a treatment device with the manufacturer's independently verifiable PFAS6 monitoring results demonstrating that the device can reduce PFAS6 below 20 ng/L, it is your responsibility to follow the manufacturer's specification for operations, maintenance, and filter replacement.
 - For more information on home treatment devices, see the MassDEP weblinks below.
- **In most situations, the water can be safely used for washing foods, brushing teeth, bathing, and showering.**

Please note: Boiling the water will not destroy PFAS6 and will somewhat increase its level due to evaporation of some of the water.

What is being done?

To eliminate the possibility of supplying water over the 20 ng/L PFAS6 standard, the Centerville Osterville Marstons Mills Water Department has taken Wells 7, 8, and 11 out of service.

For more information, please contact Craig Crocker at (508) 428-6691 or CCrocker@commfiredistrict.com or P.O. Box 369, Osterville, MA 02655.

- [MassDEP Fact Sheet - Questions and Answers for Consumers](https://www.mass.gov/media/1854351)
- [MassDEP Fact Sheet - Home Water Treatment Devices - Point of Entry and Point of Use Drinking Water Treatment](https://www.mass.gov/service-details/home-water-treatment-devices-point-of-entry-and-point-of-use-drinking-water) – (<https://www.mass.gov/service-details/home-water-treatment-devices-point-of-entry-and-point-of-use-drinking-water>)
- [CDC ATSDR Information on PFAS for consumers and health professionals](https://www.atsdr.cdc.gov/pfas/index.html)
- [Massachusetts Department of Public Health information about PFAS in Drinking Water](https://www.mass.gov/service-details/per-and-polyfluoroalkyl-substances-pfas-in-drinking-water) - (<https://www.mass.gov/service-details/per-and-polyfluoroalkyl-substances-pfas-in-drinking-water>)

This public education material is being sent to you by the Centerville Osterville Marstons Mills Water Department, PWS ID#: 4020002, on March 31, 2021.

Please share this information with other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses).

Rev. 2020-12

Centerville-Osterville-Marstons Mills
WATER DEPARTMENT
PO Box 369 – 1138 Main Street
OSTERVILLE, MA 02655
WWW.COMMWATER.COM

OFFICE OF
BOARD OF WATER COMMISSIONERS
Water Superintendent
Tel 508-428-6691
Fx 508-428-3508



Spring 2021

Dear Resident,

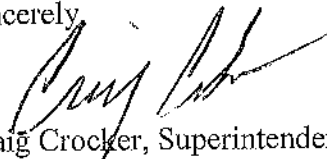
As summer approaches, Centerville-Osterville-Marstons Mills Water Department (C-O-MM) is working with the Massachusetts Department of Environmental Protection (DEP) to assist our residents in saving water and protecting the environment while keeping their lawns healthy. As a community, we have a finite amount of water, even in years when we receive average rainfall. It is important we water more efficiently, or not at all. **C-O-MM's pumping capacity is stressed to the max during the summer peak demand, especially Mondays Wednesdays and Fridays- 4am-9am. We need your help to avoid any pumping capacity issues by following our summer outside watering programs.**

To help conserve our water for essential needs, including fire protection and drinking, we ask that EVEN numbered houses water on Monday and Wednesday only and ODD numbered houses water on Tuesday and Thursday only while being mindful of the weather conditions. Please remind your lawn care specialist to set your systems accordingly.

We thank our residents who are already taking action to conserve water. Many have reported watering their lawns minimally or not at all. However, our community still has room to improve in saving water during the summer. In conjunction with the DEP, we developed materials to help inform residents on ways to keep their lawns healthy in the summer while saving water at the same time.

If you have any questions, please contact our office, Monday through Friday 8:00AM until 4:30 PM, or visit our website: www.commwater.com.

Sincerely,


Craig Crocker, Superintendent
C-O-MM Water Department



**Please visit www.commwater.com or call
508-428-6691 to obtain a copy of the 2020
Water Quality Report.**