

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
FIRE DISTRICT
WWW.COMMFIREDISTRICT.COM**

2014 ANNUAL REPORT

2015 ANNUAL DISTRICT MEETING



PHOTO BY BRITT CROSBY



1926 – 2015

WARRANT INFORMATION NIGHT

Centerville Fire Station
Route 28, Centerville
WEDNESDAY, MAY 13, 2015
7:00 PM

ANNUAL ELECTION

Centerville Fire Station
Route 28, Centerville
MONDAY, MAY 18, 2015
8:00 AM – 7:00 PM

ANNUAL MEETING

West Villages Elementary School
Osterville-West Barnstable Road
TUESDAY, MAY 19, 2015
7:00 PM



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
DISTRICT OFFICERS
PRUDENTIAL COMMITTEE**

Carlton B. Crocker, Chairman	Term Expires 2017
John A. Lacoste	Term Expires 2015
David V. Lawler	Term Expires 2016

CLERK/TREASURER

Judith C. Sprague

BOARD OF WATER COMMISSIONERS

Peter Hansen	Term Expires 2017
Kevin Medeiros	Term Expires 2015
Scott Crosby, Chairman	Term Expires 2016

WATER SUPERINTENDENT

Craig A. Crocker

BOARD OF FIRE COMMISSIONERS

Mark Macallister, Chairman	Term Expires 2017
Scott Frank	Term Expires 2015
Edward P. Riley	Term Expires 2016

FIRE CHIEF

Michael J. Winn

DEPUTY CHIEF

Byron L. Eldridge

INFORMATION SYSTEMS

Corporate IT Solutions

MODERATOR

Charles Sabatt	Term Expires 2015
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CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

REPORT OF THE PRUDENTIAL COMMITTEE

The Prudential Committee of the Centerville-Osterville-Marstons Mills Fire District consists of three elected members who are responsible for the general management of District affairs. The Committee serves as the Chief Executive Officers of the District.

DUTIES

The duties of the Prudential Committee include, but are not limited to, calling elections and District meetings, overseeing fiscal expenditures, approving contracts for goods and services, responsible for labor contractual agreements and are responsible for the general direction and supervision of the Information Systems Department.

Corporate IT Solutions was selected from the state bid list in November 2013 to manage the District's IT services. District officials are highly satisfied with its association with Corporate IT Solutions which has provided the engineering and monitoring to ensure maximum uptime for all COMM Departments. The current and future goal, as it always has been, is for Corporate IT to bring to the District solutions that address current needs and to position COMM for the future.

The IT/Computer Committee comprised of all District department heads, elected officials and union representatives continues to meet on an as needed basis. The day to day IT operations of the District are overseen by Deputy Chief Byron Eldridge and Captain Richard Sargent, who together work the hands on implementation and maintenance of the IT equipment.

We encourage your active participation in the District elections and meetings, and remind you that the Fire District is one of the only Democratic processes left where you have a direct voice.

AMBULANCE BILLING

For the past 17 years the Fire Department has benefited from the proceeds of ambulance billing in the amount of \$15,774,618.00. This has drastically reduced the tax burden of the Centerville-Osterville-Marstons Mills residents. In fiscal year 2015, those funds will offset the expenses of the ambulance/rescue service by \$1,184,135.78.

Comstar, the District's billing service, continues recommending that the District "bundle" the rate structure which the COMM will continue to do. Rates should be adjusted annually to reflect increases in operating costs for fiscal year 2016. Comstar has provided the District with general information on rate setting patterns of their 200 or more municipal client base. District rates are below that of Comstar's 50 highest rate clients.

STREETLIGHTS

As stated in last year's report we were in the process of converting all our streetlights. I am happy to report that the conversion is almost complete. The lights have given us more illumination as well as an added level of safety and security throughout the District. Currently Cape Light Compact is completing a thorough audit of all the streetlights in the system, after that any applicable credits will be conveyed to the District. Once the audit is complete we anticipate a substantial savings not only from the conversion of the old streetlights to the new ones, as well as a substantial savings in both energy usage and expense in the months and years to come. As always, we continue to advise you that if you see a malfunctioning streetlight to contact the Prudential Office at (508) 790-2375 Extension 2 to report the outage with the pole number and location.

ENERGY OPTIONS

Gasoline and diesel fuel prices bid through the Barnstable County Collaborative were accepted by the District in late February. The bid accepted was that of Noonan Brothers of Worcester, MA. COMM again selected the OEP (Operating Expense and Profit) option. That means whatever the price at that delivery date will be "marked up" above that "Boston low price posted in the Journal of Commerce on that certain delivery date". Gasoline came in at .089 and diesel fuel at .09. This contract agreement is for July 1, 2015 through June 30, 2016. These mark ups are slightly higher than a year ago. For example: in February 2015 gasoline cost the District \$1.86 per gallon, diesel for the same month cost \$ 2.29 per gallon.

It seems that COMM will stay with National Grid as its provider of natural gas until an alternative source is found. The District will endeavor to find and secure better costs. COMM's electricity will be supplied by Great Eastern Energy at an amazing two year fixed price of .0965 per kilowatt.

AUDIT

Our auditor, Bill Fraher, CPA of Boston, Massachusetts has completed the audit for fiscal year 2014. Copies of the audit are available by request at the District office.

CAPITAL IMPROVEMENTS – REAL PROPERTY

Headquarters station in Centerville was dedicated in October 1990. The building is now 25 years old and in need of a "25 year facelift". The Marstons Mills and Osterville stations were more recently constructed and the nature of those repairs and upgrades are minor by comparison. The plan is to perform this work over the next three to four years.

Work at Headquarters will include, but is not limited to the following: a general commercial cleaning of the building except for the apparatus area; dropped ceiling replacement tiles; wallpaper cleaning; walls, doors and heat radiators painted; baseboards removed and replaced; exterior doors weather stripped; upgrades to most of the building's kitchens, bathrooms and

showers; cleaning of drapes, blinds, carpets and floors; minor ceramic tile work; replacement of worn administration lobby furniture and the plumbing and electrical supporting work to accomplish all the above.

The Osterville and Marstons Mills stations both need minor landscaping, some fencing details, exterior painting, minor ceramic tile repairs as well as siding replacement.

It is a priority of District officials to properly maintain all buildings and structures owned by you the District rate and tax payers. We ask that you support Article #20 at District Meeting on May 19, 2015.

LABOR RELATIONS

The very purpose of the COMM District is to service and protect the health, safety and property of the District's citizens, and to provide them with clean, flowing, potable water. This is accomplished only through the dedicated and professional services of the District's employees. Our labor force is our most important asset to ensure emergency response and assistance to the citizens and to ensure a safe and clean water supply.

At present, the newly formed Fire Department union for civilian employees is in the first year of a three year contract. The union for the Water Department employees, dispatch personnel and the firefighters are in the last year of a three year contract and negotiations are ongoing.

NEW INITIATIVES

District retirement assessments are leveling off as their investments have shown profitable returns, but the State is still reviewing the accounting practice of City, Town and Districts regarding reserves for retired employees' benefits. The benefit cost of current and retired employees has been spiraling. The Prudential Committee is working with the Fire Commissioners and Water Commissioners to identify sustainable benefits for our employees, while considering taxpayer concerns. The Prudential Committee has established a reserve account, OPEB Liability Trust Fund, beginning in fiscal year 2014 with Bartholomew & Company. The Water Department is contributing a portion of the Trust monies attributed to their liability. We are using a very conservative investment policy so as to protect any funds put into the fund for future use to cover retirees post employee benefits. This initiative is a necessary step based on GASB (Government Accounting Standards Board) 45 in order to maintain the District's Triple A bond rating, thus ensuring taxpayers affordable interest rates on our capital improvement programs into the future.

COMMENTS

We would like to thank our Clerk/Treasurer Judith Sprague, Assistant Clerk/Treasurer Melissa Abrams, Fire Chief Michael J. Winn, Deputy Chief Byron Eldridge, and the Board of Fire Commissioners, Water Superintendent Craig A. Crocker, and the Board of Water Commissioners and Charlie Faria, the Fire Department's Custodian, who will be retiring this year.

Respectfully submitted,

THE PRUDENTIAL COMMITTEE
Carlton B. Crocker, Chairman
John A. Lacoste
David V. Lawler

PRUDENTIAL OPERATIONS PERSONNEL

Judith C. Sprague, Clerk/Treasurer (June 2003)
Melissa Abrams, Assistant Clerk/Treasurer (September 2010)



CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT REPORT OF INFORMATION SYSTEMS

The District's computer system continues to be a valuable resource for all District departments. The IT Department's mission is to provide the Fire District with a communications infrastructure capable of handling current and future technology requirements. It is imperative that the system be capable of providing accurate and timely information in emergency situations.

The District continues with day to day operations contracted to an outside vendor to allow better overall management, security, service and control. This provides the District computer system with 24 hr, state of the art monitoring and management. The employees have 24/7 access to service and troubleshooting help. The service also provides up to date security and virus protection. The District-wide Computer Committee has met and continues with guiding the districts future needs, to oversee the budget and make recommendations to the system.

The District has made and will continue to make upgrades and changes as need to keep the system running smoothly and up to date. The projects completed in the past fiscal year are noted below.

This next fiscal year The District will continue with upgrades and improvements to the system and infrastructure to continue the goal of having an up to date and efficient system. The next year's projects for FY 16 are listed below.

THE CURRENT IT NETWORK CONSISTS OF THE FOLLOWING:

- 47 workstations, 15 of which are mobile.
- 10 servers, including 1 main server, 1 back-up server and 8 virtual servers.
- 4 firewalls, one firewall to handle each facility, water dept. and 3 fire stations.
- 1 firewall dedicated to the email server only.

PROJECTS COMPLETED FOR FISCAL YEAR 2015

Upgraded 10 mobile computers
Upgraded to MS Office 13 software
Upgraded 17 desktop workstations
Ongoing development of the district website
Outsourcing of IT support
Consolidation of 3 servers

PROJECTS PROPOSED FOR FISCAL YEAR 2016

Upgrade of server software
Upgrade of servers
Continued upgrade of workstations

Respectfully Submitted for the
INFORMATION SYSTEMS,

Byron L. Eldridge, Deputy Chief

May 20, 2014

**NOTICE OF THE ANNUAL MEETING
AND
ANNUAL MEETING WARRANT**

**Centerville-Osterville-Marstons Mills Fire District
Town of Barnstable
Commonwealth of Massachusetts**

In accordance with the foregoing Warrant, the eighty-eighth Annual District Meeting of the Centerville-Osterville-Marstons Mills Fire District was held at the West Villages Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, on Tuesday, May 20, 2014 at 7:00 p.m.

Moderator Charles M. Sabatt called the meeting to order at 7:35 p.m. after attaining a quorum, Judith C. Sprague, District Clerk, then read the call and return of the Warrant. With voters present and having a copy of the Warrant for this meeting, the reading of the individual Articles of the Warrant was omitted.

Acting Under:

ARTICLE #1. Upon a motion duly made and seconded, it was unanimously voted to accept the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners.

ARTICLE #2. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$3,323,525.95 and to transfer from income of the Water Department \$614,012.05 for Fiscal Year 2015 for the ordinary operating expenses of the Prudential Committee Operation, to be expended under the direction of the Prudential Committee.

ARTICLE #3. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the water department the sum of \$1,911,000.00 for the ordinary operating expenses of the Water Department for Fiscal Year 2015.

ARTICLE #4. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$5,957,249.88 and transfer from the income of the Ambulance Account the sum of \$1,227,958.61 for the ordinary operating expenses of the Fire Department for Fiscal Year 2015.

ARTICLE #5. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate from available funds the sum of \$216,000.00 for Fiscal Year 2015 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee.

ARTICLE #6. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$136,116.07 and from the water surplus the sum of \$100,000.00, to pay maturing debt of the Fire District otherwise incurred by or for the Water Department; and to raise and appropriate the sum of \$374,876.00 and transfer from the free cash of the District the sum of \$502,624.00 for a total sum of \$877,500.00 for other District bonds and notes incurred, to make a grand total of \$1,113,616.07 for Maturing Debt, as it becomes due and payable during Fiscal Year 2015.

ARTICLE #7. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$47,259.55, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate from available funds the sum of \$40,233.28 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$87,492.83, for the payment of Maturing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2015.

ARTICLE #8. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate from available funds the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the district, for the fiscal year ending June 30, 2015, said funds to expended under the direction of the Prudential Committee.

ARTICLE #9. Upon a motion duly made and seconded, it was unanimously voted to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2014.

ARTICLE #10. Upon a motion duly made and seconded, it was unanimously voted to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2015, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended

ARTICLE #11. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate pursuant to Massachusetts General Law, Chapter 40, Section 5C, \$5,000.00 to be added to the Reserve Fund to ensure a total Reserve Fund not in excess of 5% of the receipts, rates and services from the Fiscal Year ending June 30, 2015, pursuant to Massachusetts General Law, Chapter 40, Section 5C.

ARTICLE #12. Upon a motion duly made and seconded, it was unanimously voted to release the excess authorization for borrowing for the Water Tank Project of \$541,750.00 and the Water Tank Painting Project of \$140,000.00 for a total of \$681,750.00 that was not needed for the projects.

ARTICLE #13. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$100,000.00 for the Other Post-Employment Benefits (OPEB) Liability Trust for the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee.

ARTICLE #14. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from water surplus account the sum of \$287,000.00 and to transfer and appropriate from system development charges the sum of \$31,500.00 for a total of \$318,500.00 for the labor and materials necessary for water service installations, repairs to the water system, leak detection, meter replacements, hydrant relocations, replacement of undersized and older piping, water mains extensions and other related upgrades on River Road and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

ARTICLE #15. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from water surplus account the sum of \$65,000.00 for the purchase of a compact-excavator, trailer and related equipment and to sell or trade a 1988 John Deere backhoe, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners with approved of the Prudential Committee.

ARTICLE #16. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from water surplus account the sum of \$25,000.00 and to re-appropriate from Article #20 from the Annual District Meeting on May 17, 2011 and Article #21 from the Annual District Meeting from May 21, 2013 the remaining balances of \$1,338.47 and \$3,682.21, respectively, for a total of \$30,020.68 for the purchase of a full size, utility body truck and related equipment, and to sell or trade a 2003 Ford truck, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee.

ARTICLE #17. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$24,000.00 and to re-appropriate Article #19 from the Annual District Meeting on May 15, 2012 the sum of \$600. 32 for a total sum of \$24,600.32 to the Other Post-Employment Benefits (OPEB) Liability Trust Fund to apply to the Water Department's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee.

ARTICLE #18. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate from available funds the sum of \$51,200.00 for the purchase of five (5) SCBA (Self-Contained Breathing Apparatus), five (5) comprehensive sets of bunker gear, and standardized helmet front pieces ensuring the ability to quickly and consistently identify our members on an emergency scene, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

ARTICLE #19. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate from available funds the sum of \$40,000 to replace five (5) EMS computers and 16

laptops, including the necessary custom docks, on the District's apparatus, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

ARTICLE #20. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate from available funds the sum of \$72,000.00 and to re-appropriate from Article #12 of the Annual District Meeting on May 19, 2009 the remaining balance of \$47,957.26 for a total of \$119,957.26 to completely remove, repair and repaint the chassis to extend the life of Engine 306. This cost estimate is based on a detailed analysis by the manufacturer and our independent mechanic, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

ARTICLE #21. Upon a motion duly made and seconded, it was unanimously voted to borrow the sum of \$289,900.00 for the purchase of a fourth ambulance in the District. The fourth ambulance would then serve as the first responding apparatus and would allow the District to ensure its continued longevity of high quality service, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

ARTICLE #22. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate from available funds the sum of \$50,000.00 for the replacement of a natural gas fired, modulating, condensing boiler, including related equipment and costs, at the Headquarters Fire Station, 1875 Falmouth Road, Centerville, MA, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee.

ARTICLE #23. Upon a motion duly made and seconded, it was unanimously voted to appropriate the sum of \$1.00 to acquire by purchase and to purchase from NStar Electric Company and/or its other owner(s), affiliate(s) or subsidiary(ies) as the case may be, all the streetlights, rights and facilities more particularly described in that certain Purchase and Sale Agreement Regarding Municipal Streetlights; and furthermore, enter into that certain Participation Agreement For LED Street Light Retrofit Full Conversion Project between the District and among others, the Cape Light Compact for the retrofit of such streetlights as LED lamps.

Upon a motion duly made and seconded, it was unanimously voted to adjourn the Annual District Meeting at 8:05 p.m.

A TRUE COPY ATTEST:
Clerk/Treasurer, Judith C. Sprague
Centerville-Osterville-Marstons Mills Fire District

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
CENTERVILLE, MASSACHUSETTS

SUPPLEMENTARY INFORMATION

COMPOSITION OF TREASURER'S CASH

Year Ended June 30, 2014

Composition of cash including cash equivalents and term deposits
at end of year:

Petty Cash		\$ 750
Interest bearing deposits with rate of interest:		
Rockland Trust - Money Market	0.20%	2,938,584
Rockland Trust – Payroll Account	0.01%	45,111
Rockland Trust – Vendor Account	0.01%	45,688
TD Bank – Capital Projects	0.20%	16,533
TD Bank - Term deposit	0.09%	31,694
Century Bank – Money Market	0.35%	1,450,292
Cape Cod Five Cents Savings Bank – Cert. of Deposit	0.25%	1,306,908
Bristol County Savings Bank – Money Market	0.10%	361,527
Bartholomew & Co. – OPEB Trust	0.50%	255,474
Cape Cod Five Cents Savings Bank – Money Market	0.20%	403,559
Total Cash		<u>\$ 6,856,120</u>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

Statement of Net Position

June 30, 2014

	Governmental Activities	Business-type Activities	Total
<u>ASSETS</u>			
Current Assets:			
Cash and cash equivalents	\$4,223,037	\$2,565,354	\$6,788,391
Receivables, net of allowance for un-collectibles	608,500	881,993	1,490,493
Due from other governments	53,238	0	53,238
Total current assets	<u>4,884,775</u>	<u>3,447,347</u>	<u>8,332,122</u>
Non-Current Assets:			
Capital Assets:			
Assets not being depreciated	384,746	3,438,497	3,823,243
Assets being depreciated, net	<u>9,492,174</u>	<u>12,778,735</u>	<u>22,270,909</u>
Total non-current assets	<u>9,876,920</u>	<u>16,217,232</u>	<u>26,094,152</u>
Total assets	<u>14,761,695</u>	<u>19,664,579</u>	<u>34,426,274</u>
<u>LIABILITIES</u>			
Current liabilities:			
Warrants and accounts payable	\$ 89,100	\$98,645	\$187,745
Accrued payroll and withholdings	43,295	1,124	44,419
Other accrued liabilities	0	37,165	37,165
Accrued interest payable	29,771	19,107	48,878
Notes payable	<u>185,000</u>	<u>660,000</u>	<u>845,000</u>
Total current liabilities	<u>347,166</u>	<u>816,041</u>	<u>1,163,207</u>
Long-term liabilities:			
Due within one year			
Compensated absences	47,310	0	47,310
Bonds payable	785,000	104,116	889,116
Due in more than one year			
Compensates absences	354,909	6,900	361,809
Other post-employment benefits	5,857,110	1,199,490	7,056,600
Bonds payable	<u>985,000</u>	<u>1,980,293</u>	<u>2,965,293</u>
Total long-term Liabilities:	<u>8,029,329</u>	<u>3,290,799</u>	<u>11,320,128</u>
Total liabilities	<u>8,376,495</u>	<u>4,106,840</u>	<u>12,483,335</u>
Net investment in capital assets	7,921,920	14,132,823	22,054,743
Restricted for:			
Ambulance services	1,800,702	0	1,800,702
Grants and other	116,162	0	116,162
Unrestricted	<u>(3,453,584)</u>	<u>1,424,916</u>	<u>(2,028,668)</u>
Total net position	<u>\$6,385,200</u>	<u>\$15,557,739</u>	<u>\$21,942,939</u>

Centerville-Osterville-Marstons Mills Fire District

Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds

For the Year Ended June 30, 2014

	General Fund	Ambulance Fund	Nonmajor Governmental Funds	Total
Revenues:				
Property taxes	\$ 10,211,670	-	-	10,211,670
Departmental charges for services	50,426	1,224,797	-	1,275,223
Licenses and permits	22,775	-	-	22,775
Intergovernmental	-	-	4,050	4,050
Investment income	13,949	-	84	14,033
Other	47,608	-	19,778	67,386
Total revenues	10,346,428	1,224,797	23,912	11,595,137
Expenditures:				
Current:				
Prudential Operations	3,209,915	-	-	3,209,915
Fire Operations	7,168,098	-	92,533	7,260,631
Debt Service	1,013,812	-	-	1,013,812
Information Systems	132,421	-	-	132,421
Total expenditures	11,524,246	-	92,533	11,616,779
Excess (deficiency) of revenues over expenditures	(1,177,818)	1,224,797	(68,621)	(21,642)
Other financing sources (uses):				
Operating transfers in	1,204,326	-	-	1,204,326
Operating transfers out	(100,000)	(1,166,376)	-	(1,266,376)
Total other financing sources (uses)	1,104,326	(1,166,376)	-	(62,050)
Net changes in fund balances	(73,492)	58,421	(68,621)	(83,692)
Fund balance, beginning of year	2,550,817	1,322,358	184,783	4,057,958
Fund balance, end of year	\$ 2,477,325	1,380,779	116,162	3,974,266

The notes to the financial statements are an integral part of this statement.

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

Notes to Financial Statements

June 30, 2014

Note 6. Capital Assets

Capital asset activity for the year ended June 30, 2014 was as follows:

	<u>Beginning Balances</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balances</u>
<u>Governmental activities</u>				
Capital assets not being depreciated:				
Land and land improvements	\$384,746			\$384,746
Total capital assets not being depreciated	384,746	0	0	384,746
Capital assets being depreciated:				
Buildings and improvements	11,224,262	90,465	32,369	11,282,358
Equipment	4,822,845	118,792	0	4,941,637
Total capital assets being depreciated	16,047,107	209,257	32,369	16,223,995
Less accumulated depreciation for:				
Buildings and improvements	(3,471,278)	(242,781)	(33,987)	(3,680,072)
Equipment	(2,680,974)	(370,775)	0	(3,051,749)
Total depreciation	(6,152,252)	(613,556)	(33,987)	(6,731,821)
Capital assets being depreciated, net	9,894,855	(404,299)	(1,618)	9,492,174
Total governmental activities capital assets, net	<u>\$10,279,601</u>	<u>\$ (404,299)</u>	<u>\$ (1,618)</u>	<u>\$9,876,920</u>
<u>Business-type activities</u>				
Capital assets not being depreciated:				
Land and land improvements	\$3,438,497	0	0	\$3,438,497
	3,438,497			3,438,497
Capital assets being depreciated:				
Buildings and improvements	1,420,049			1,420,049
Equipment	787,420		29,116	758,304
Infrastructure	23,501,095	32,000		23,533,095
Total capital assets being depreciated	25,708,564	32,000	29,116	25,711,448
Less accumulated depreciation for:				
Buildings and improvements	(653,303)	(34,907)		(688,210)
Equipment	(639,287)	(39,751)	(29,116)	(649,922)
Infrastructure	(11,160,710)	(433,871)		(11,594,581)
Total accumulated depreciation	(12,453,300)	(508,529)	(29,116)	(12,932,713)
Capital assets being depreciated, net	13,255,264	(476,529)		12,778,735
Total business-type activities capital assets, net	<u>\$16,693,761</u>	<u>\$ (476,529)</u>		<u>\$16,217,232</u>

Depreciation expense was charged to functions as follows:

Governmental activities:

 Fire Operations \$613,556

Business-type activity:

 Water \$508,529

The annual requirements to amortize all general obligation bonds and loans outstanding as of June 30, 2014, including interest, are as follows:

Year Ending June 30	<u>Governmental Activities</u>			<u>Business-type Activities</u>		
	Principal	Interest	Total	Principal	Interest	Total
2015	785,000	39,288	824,288	104,116	40,647	144,763
2016	785,000	16,256	801,256	106,203	38,544	144,747
2017	200,000	2,250	202,250	108,333	36,399	144,732
2018	0	0	0	110,505	34,210	144,715
2019	0	0	0	112,720	31,978	144,698
2020-2024	0	0	0	598,417	124,807	723,224
2025-2029	0	0	0	660,854	61,893	722,747
2030-2034	0	0	0	283,261	5,694	288,955
Totals	<u>\$1,770,000</u>	<u>\$57,794</u>	<u>\$1,827,794</u>	<u>\$2,084,409</u>	<u>\$374,172</u>	<u>\$2,458,581</u>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DEPARTMENT
2014- 2015**

BOARD OF FIRE COMMISSIONERS

Scott Frank, Fire Commissioner
Mark Macallister, Fire Commissioner
Edward Riley, Fire Commissioner

FIRE DEPARTMENT PERSONNEL

Michael Winn, Chief (E) 2013
Byron Eldridge, Deputy Chief (E) 1985
Charles Faria, Custodian 1991
David Scott, Mechanic 2006
Louise O'Neil, Administration 2007
Sandra Mackey, Administration 2012
Kathleen Thut, Administration 2013
Rev. Robert Anthony, Fire Chaplin

PERMANENT FIREFIGHTERS

Aalto, Roger Lt. (P) 1991	Lehane, Shawn (E) 1999
Adams, R. Christopher Lt. (E) 1999	Long, Thomas (E) 2000
Anderson, Richard (P) 2014	MacNeely, Martin FPO (E) 1988
Arrascue, Enrique Lt. (P) 2006	Malone, Matthew (P) 2010
Bengston, Eric Lt. (P) 1994	McGonigle, John (P) 2014
Burchell, Thomas Capt. (P) 1997	Miskiv, George Lt. (E) 2000
Carney, Michael (P) 2002	Miskiv, Thomas Lt. (E) 1998
Carpenter, Daniel (P) 1999	Morrison, Brian Lt. (E) 2000
Coombs, Steven (P) 2013	Mullin, Scott (P) 2013
Dalbec, Edward (P) 2005	O'Melia, Robert (E) 1994
Davern, Jason, EMS Officer (P) 1999	Osgood, Daniel Lt. (E) 2000
DeGraan, Thomas (P) 2005	Reed, Andrew (P) 1996
Deneen, Kathleen (P) 2014	Rhude, Paul Capt. (E) 1999
Dillon, Matthew Lt. (P) 2004	Riley, Charles (E) 2007
Engligh, John (P) 2014	Rogers, Christopher (E) 2009
Ferola, David (P) 1999	Rogers, D. Brady Capt. (E) 2009
Gallo, Richard (I) 1990	Rogers, Michael (E) 2005
Gardner, James Lt. (P) 1985	Sabatinelli, Eric Lt. (I) 1999
Gelinas, David Jr. (E) 2005	Sahl, Richard (E) 2001
Goodearl, Thomas Lt. (P) 1998	Sargent, Richard Capt. (P) 1989
Greene, Sean Capt. (E) 1991	Sassone, Louis (P) 2004
Grossman, Michael FPO (E) 1990	Schneckloth, Charles (E) 1995
Henson, Roger (E) 1997	Simmons, Michael (E) 1991
Hill, Patrick (E) 2007	Smith, Bradley (P) 2011
Hunter, Zachary (P) 2010	Tavares, John Lt. (E) 1981
Johnson, Gary (E) 1989	Travis, Jason (P) 2014
Judge, Michael (E) 1999	Williams, Gordon (E) 2000

DISPATCHERS

Gifford, Jeffrey (EMD) (E) 1984	Motte, Laurie (EMD) (E) 1999
Monroe, William (EMD) (E) 2000	Pierce, Richard (EMD) 2011

(E) Emergency Medical Technician
(I) EMT – Intermediate
(P) Paramedic
(EMD) Emergency Medical Dispatcher

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DEPARTMENT

REPORT OF THE BOARD OF FIRE COMMISSIONERS

The Board of Fire Commissioners of the Centerville-Osterville-Marstons Mills Fire District respectfully submits this report for the year ending December 31, 2014.

The Centerville-Osterville-Marstons Mills Fire District has continued throughout this past year to stay on the cutting edge in the delivery of our many services to the Villages including; pre-hospital emergency care, fire suppression, fire prevention and inspection and administrative services.

Your gracious funding of a new ambulance has allowed the Centerville-Osterville-Marstons Mills Fire District to increase our emergency response capability by having the 4th vehicle. This 4th ambulance has been placed into frontline service, allowing the other ambulances to be rotated through preventative maintenance and repairs. The 4th ambulance has allowed our department to provide standby at community events like our Village Days without decreasing or diminishing our response capability.

Your support of our funding request to refurbish Engine 306 has taken our 10 year old fire pumper and extended its usefulness to the District for many years to come. Engine 306 was driven to Wisconsin, completely disassembled and rebuilt using new anti corrosion techniques including galvanized frame rails. It is our effort to do everything possible to counteract the effects of corrosion on our fleet of apparatus. This was a great first step.

The Centerville-Osterville-Marstons Mills Fire Department participated in a large, Town of Barnstable-wide Assistance to Firefighters Grant (AFG.) This AFG Grant was used to provide Rapid Intervention Team (RIT) training to every firefighter and fire officer within the Town of Barnstable. RIT training was conducted at COMM Headquarters and is an extremely proactive first step for our community to face the challenges of a firefighter becoming injured or trapped while operating on an emergency scene. This is a daily threat to our personnel and was minimized by the participation and collaboration of all of the fire districts within the Town of Barnstable.

The Fire Prevention Bureau at the Centerville-Osterville-Marstons Mills Fire District was awarded Senior Safe Grant monies through the Massachusetts Department of Fire Services. When invited by residents our Fire Inspectors provide a free safety inspection to residential properties. This program has been incredibly successful and a benefit to both our department and our residents. If you are interested in such an inspection please let us know.

Operations

The Centerville-Osterville-Marstons Mills Fire Department responded to 3,885 emergency calls for service over the last year. These emergency responses varied from smoke detector activations and building fires to cardiac arrests and flu symptoms.

EMS calls: 2,738

Fires: 252

Service calls: 623

Other calls: 524

Fire Apparatus and Equipment

The Centerville-Osterville-Marstons Mills Fire Department fire apparatus is in good condition. This year's budget request includes an article to replace the response vehicle assigned to the Deputy Chief and to purchase two (2) rigid hull inflatable boats that will replace the currently used Boston Whalers that are approaching 40 years of age and which will be disposed of as surplus property.

Personnel

COMM Fire Departments personnel continue to exceed all expectations. This past year we had four retirements. Firefighter Michael Judge retired in September after 23 years of firefighting service (15 at COMM FD). Lieutenant John Tavares who was a 34 year veteran retired in January 2015. Firefighter Gary Johnson who was a 25 year veteran retired in February 2015.

Fire Lieutenant Thomas Burchell was promoted to the position of Fire Captain. Firefighter George M. Miskiv was promoted to Fire Lieutenant and Firefighter Enrique Arrascue was promoted to Fire Lieutenant.

Firefighter/Paramedics Richard Anderson, Jason Travis, Kathleen Denneen, John English and John McGonigle all joined our department during 2014 to fill vacancies created in both 2013 and 2014 and have been welcome additions to our community. Our staffing model continues to be the same as it has been for many years now, with a shift commander and three firefighters in the Centerville Station and three firefighters in both Marston Mills and Osterville stations.

Building and Grounds

The building and grounds of the Centerville-Osterville-Marstons Mills Fire Department are a constant challenge to keep up to date and running well. This year there is an article in the warrant seeking funds to allow some updating of our 25 year old Headquarters Station located in Centerville, these funds will be used over the next 3-4 years to provide a professional cleaning of the office and living quarters as well as some painting, and rehab work on kitchens and bathrooms, a needed overhaul of HVAC equipment and minor plumbing and electrical work. This same article includes funds for some exterior work on our stations located in Osterville and Marstons Mills. Our goal is to maintain our facilities in an efficient, up to date and healthy manner.

Training

The emphasis on training at COMM Fire Department never waivers or ceases. COMM totaled over 3,890 hours of hands-on training in 2014. Our personnel attend daily training while on-duty to support both the role of a firefighter and of an emergency medicine provider. In addition the department-wide effort to improve our Rapid Intervention Team (RIT) training, designed to help a trapped or down firefighters has been embraced by all members. This RIT training was completely voluntary and fully-funded by a grant.

- 1) New Hire Orientation Training - We conducted a total of 7 weeks of orientation training with 6 new hires in 2014. The goal of the fire training was to ensure that as probationary firefighters they have an understanding of the basic skills and knowledge needed to perform in the position of backseat firefighter while under the supervision and direction of the Company Officer. In addition they also received instruction from EMS Officer Davern regarding expectations as paramedics.

For new hires training topics include: daily routine/duties, SCBA training, aerial operations, rapid intervention, hydrant hookups, radio operations, workplace policies, ground ladders and hose loads. Total new hire training hours: 280.

- 2) Rapid Intervention Grant Training - Mass Fire Academy Programs – COMM Fire has recently completed the following Rapid Intervention Training programs. RIT training topics include Commanding & Controlling the Mayday and an SCBA refresher course. RIT grant training hours totaled 1,649.
- 3) On-Duty/Group Training - In the past year group and staff members record training throughout a wide-range of subject areas, including Dive Team training, boat operations, ice rescue, vehicle extrication, apparatus driver training, engine pump operations, hazmat refresher, aerial ladder operations, building walk thru's, tools & equipment review, preplans, SOGs, officer training, workplace policies, and several EMS topics. Total on-duty/group training hours: 1,961.

Emergency Medical Services

For the calendar year 2014 COMM Fire/Rescue received calls for emergency medical service 2,738 times.

It has been widely reported across Cape Cod and Massachusetts that opiate overdoses are on the rise, becoming a significant concern for public safety. Our paramedics are not only trained to treat and care for patients when an overdose occurs but we are also working together with local agencies to help citizens recognize an overdose and administer Narcan, a lifesaving drug which counteracts the effect of opioids. Other EMS 2014 statistics:

- Majority of EMS calls are cardiac in nature
- The average age of our patients is 63 years old
- Women accounted for 52% of calls
- Men accounted for 48% of calls
- The majority of calls occur in Centerville - 53% followed by Marstons Mills -27% and Osterville -18%.

With our new fourth ambulance, state of the art equipment and most importantly, the constant and relevant training our paramedics receive we stand ready to serve the citizens of our District with any emergency.

Fire Prevention and Risk Reduction

The COMM Fire Prevention Division continued to provide a range of inspection and public education programs to District residents during the past year.

Business inspections include such items as fire alarm/sprinkler system, welding, flammable product storage and general safety inspections. All of our business occupancies are on a rotating schedule in order to provide fire safety inspections every 1 to 3 years.

On the residential side, inspections include oil burners, propane storage tanks, sprinklers and smoke/carbon monoxide alarms in new homes, additions and those recently sold. A new regulation taking effect on 1/1/15 now requires all existing smoke alarms be replaced after 10 years.

We continue to promote fire safety by attending Village Days, Olde Home Week and the Centerville Christmas Stroll. COMM visits the pre-school and elementary schools every year to teach and practice fire safety. A new Senior SAFE grant has been awarded to the Department which provides funding for us to visit senior citizens' homes, when invited, offering a safety inspection and providing replacement smoke/CO detectors, lock boxes and other safety information.

Permit Type	Count	Total Fees
Smoke & CO Detector Inspections/Resale	546	\$13,625.00
Report Fees – Environmental	5	125.00
Aboveground Storage of LPG	47	1,175.00
Aboveground Storage Tank Removal	41	1,025.00
Cutting/Welding	2	50.00
Dumpster Storage	3	75.00
Fire Alarm/Carbon Monoxide Detectors	164	4,100.00
Fireworks	1	25.00
Flammable/Combustible Fluid Storage	16	375.00
Flammable Storage Commercial	3	75.00
Gunpowder/Black Powder Storage	1	25.00
Hood/Suppression System	7	175.00
Miscellaneous Fees Collected	2	155.00
Oil Burning Equipment	37	925.00
Public Event Inspection	1	25.00
Records/Report Fee	68	347.00
Sprinkler System Alteration	9	225.00
Sprinkler System Installation	4	100.00
Subpoena Fees Collected	2	24.00
Transfer/Cargo Tank Truck	10	250.00
Underground Storage of LPG	16	475.00
Underground Storage Tank Removal	7	175.00
Ventless Gas Heating	1	25.00
Burning Permits (residential & agricultural)		NO COST
TOTAL		\$23,576.00

Finally, we thank you for your continued support. Your fire and rescue department is the leading the way in the delivery of emergency services. Our staff has a cultural ethos to be the best that they can be. We are proud to be members of this organization.

**Mark Macallister, Chairman
Board of Fire Commissioners**

**Edward Riley, Vice Chairman
Board of Fire Commissioners**

**Scott Frank, Clerk
Board of Fire Commissioners**

**Michael J. Winn
Fire Chief
Centerville-Osterville-Marstons Mills Fire Department**



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
WATER DEPARTMENT**

P.O. BOX 369 – 1138 MAIN STREET
OSTERVILLE, MASSACHUSETTS 02655

OFFICE OF
BOARD OF WATER COMMISSIONERS
WATER SUPERINTENDENT
TEL. No. 508-428-6691
FAX No. 508-428-3508
www.commwater.com



CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT

BOARD OF WATER COMMISSIONERS

Scott E. Crosby, Chairman
Peter Hansen, Vice Chairman
Kevin Medeiros, Clerk

2014-2015 PERSONNEL

Craig A. Crocker, Superintendent (1992)*
Glenn E. Snell, Assistant Superintendent (2013)*
Judith E. Winfield (1982)
Jamie R. Hylas (1987)*
Samuel A. Nickerson (1990)*
Kevin J. Ferguson (1994)*
Roger P. Raymond (1998)*
Kirsten Tavano (2000)
T. Chatham Fawkes (2001)*
Matt Pistone (2002)*
Beth Flick (2004)
Timothy Picard (2005)*
Zach Martin (2013)

* State Certified Drinking Water Operators

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT REPORT OF THE BOARD OF WATER COMMISSIONERS

The Board of Water Commissioners would like to thank the voters of our District for your continued support in our endeavor to supply the best quality of drinking water possible. We ask that you continue your conservation efforts. They are crucial to protect our future resources and to control the current cost of water. Also, the MASS DEP is proposing to cut our permitted withdrawal to an amount based on the average of years 2009-2013, thus effectively forcing us to impose mandatory restrictions and to possibly restrict new connections. For information and materials on conserving water contact our office at 428-6691 or visit our web site (www.commwater.com).

The goal of the Centerville-Osterville-Marstons Mills Water Department is to contribute to the well-being of our community by supplying affordable high-quality drinking water. We pledge to be a model Water Department providing the best service possible. We strive for excellence through education and communication with our community and within our organization.

Public Relations

The Department mailed out the annual Water Quality Report along with the January 2015 water bills. The report contains information on the safety and quality of water for the year 2014. If you have any questions or suggestions please feel free to call or write the office.

We publish an annual newsletter to keep ratepayers informed of Department projects and happenings. This newsletter and Water Quality Report are available at the District Offices, Libraries and Post Offices within the villages. Please visit our redeveloped web site (www.commwater.com) which provides information and services.

Again, for 2015, we ask for your Voluntary Conservation efforts to control the cost of water, to protect the environment and to avoid mandatory water restrictions.

- Please avoid all outside water use between the hours of 6:00 AM and 6:00 PM.
- Residents living in homes on the odd numbered sides of streets are asked to water lawns and gardens on odd numbered days only. Residents residing on even numbered sides of streets are requested to water lawns and gardens on even numbered days.
- Water only when necessary. Please be aware of the advance weather forecast. If wind and rain is forecast make adjustments to your watering schedule to minimize water consumption.
- Maintain your lawn at a height of at least two (2) inches. This practice will protect roots and retain soil moisture.
- Install rain sensor shutoff devices on automatic irrigation systems.

Water Conservation kits available at no charge upon request. Use water wisely!

Budget & Water rate increases

We pledge to continue cost saving measures and efforts to keep new spending out of the operation and maintenance budget. However, unavoidable increases in operating costs forced us to raise and re-structure rates in 2014. The results of the modest recent changes should keep the Department on a sound financial footing. Our consultant recommended the changes and to perform a review every three years. The proposed rates can be found at www.commwater.com.

Pump Stations and Equipment

In 2014 we recorded withdrawals over a Billion gallons. The equipment performed well with no major problems. In fact, the equipment is in excellent condition due to regular maintenance and scheduled replacement. The Annual well cleaning and performance testing has

allowed us to identify pumping equipment that is not operating efficiently and correct any problems. For FY2016, we will seek to upgrade and install equipment which will provide for a more reliable response to power outages. Also, upgrades are necessary to the thirty-eight year old facility located at the Tower Hill Rd (Osterville) concrete reservoir Tank. Our goal will be to automate operations utilizing the existing building and tank to move the water in & out in a more timely and efficient manner.

New Source construction

The progress of a new pumping facility (Hayden 23) continues with the construction of the access road and installation of utilities. The funding for the construction of the facility will be requested at the appropriate time. We are currently working with Town officials to protect and test other sites identified from our investigation program.

Distribution System Expansion& Improvements

Our consumption breakdown is 88% residential, 8% commercial, 1% municipal, and 3% unaccounted. We are pleased to report that the water supply system received a Class 1 rating (highest) from Insurance Services Office Inc. (ISO) from the last conducted Public Protection Classification (PPC) survey. Most insurers use the PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties.

In an effort to make public water supply available, and to enhance fire protection to all residents of the District, the Board of Water Commissioners will continue to install water mains for existing streets and subdivisions that file a petition and meet the requirements. The Board aims to simplify the procedure and facilitate connections to the water system for these residents. To date, public water supply has been made available to over five hundred fifty residents over the past ten years.

System improvements have been focused on the streets that the Town has scheduled for reconstruction. We have attempted to coordinate the necessary upgrades prior to this paving. The funds requested will allow us to add/replace necessary piping to Huckins Neck Rd and M.M. Village center as well as other streets.

Our annual flushing program is underway. We should have the entire distribution system, completed by June 14. We apologize for the inconvenience of this imperative service.

Cross- Connection Program

The Department will continue the cross-connection program by re-surveying and testing all necessary facilities. A cross-connection occurs whenever a potable drinking water line is directly or indirectly connected to a nonpotable (fire service, irrigation system, cooling systems, boilers, etc.) piece of equipment or piping. An unprotected or inadequately protected cross connection on your premises could contaminate the drinking water in your dwelling, and in neighboring dwellings. The most common potential cross-connection is the garden hose. The Department installs a check valve with all new residential hookups & provides hose bib vacuum breakers to prevent back siphonage. Throughout the District there are 173 testable backflow prevention devices installed in commercial buildings, schools, apartment complexes and other necessary buildings.

Control your costs: home leak detection

It is important for residents to implement a periodic leak-detection survey in their own homes. Most homes have a low-flow indicator on their water meters, which is a small red diamond-shaped dial on the head of the meter. Turn off all water fixtures and look at the red dial. If the dial is moving there is a leak in your home. In most cases the leak is a result of a toilet leak, which over time can add up. The purchase of a moisture sensor on automatic irrigation systems is also a good water saving idea. Residents need to learn as much as possible

about how to consciously conserve water and how to make these changes become part of a regular routine. Contact the Department for assistance and free conservation kits or check out our website. ***Please conserve and use water wisely!***

Water Quality Sampling

The Department samples monthly for coliform bacteria throughout the system. The Department also samples for over 80 regulated and unregulated substances throughout the year. Laboratories certified by the Commonwealth of Massachusetts analyze all samples. Sample results are sent to the Massachusetts Department of Environmental Protection for analysis. Please refer to the table of your water quality report to see what is in your drinking water.

Training

Distribution operators are certified by the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities. The maintenance of these licenses requires training contact hours. Training classes are scheduled through various associations and provide our staff with “hands-on” training from customer service to safety. We would like to congratulate all staff members that continue their professional development.

In addition to thanking District customers, the Board of Water Commissioners extends our thanks and appreciation to our dedicated employees, the Prudential Committee, the Fire Department, the Clerk/Treasurer’s office and the various Town of Barnstable agencies for their welcome assistance and cooperation throughout the year. We are proud of the staff and management of the Department and are confident that consumers will continue to receive the best service we can provide.

Respectfully submitted,

BOARD OF WATER COMMISSIONERS
Scott E. Crosby, Chairman
Peter Hansen, Vice Chairman
Kevin Medeiros, Clerk

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT

ANNUAL STATISTICS
2014 ANNUAL PUMPAGE

January	44,769,000
February	37,681,000
March	41,928,000
April	46,027,000
May	85,212,000
June	155,707,000
July	172,675,000
August	163,641,000
September	148,742,000
October	73,902,000
November	42,963,000
December	42,032,000

2014 TOTAL 1,055,279,000 GALLONS

FACTS ABOUT YOUR SYSTEM

Maximum Day: June 29, 2014 – 8,028,000 Gallons

Maximum Week: June 27th – July 4th, 2014 – 45,836,000 Gallons

33 – New Services installed in 2014

12,103 – Service connections

192 – Services repaired/replaced in 2014

(0.13) Miles of new & replaced water main installed in 2014

251.94 – Total miles of water mains

1,996 – Hydrants in service

556 – Hydrants repaired in 2014

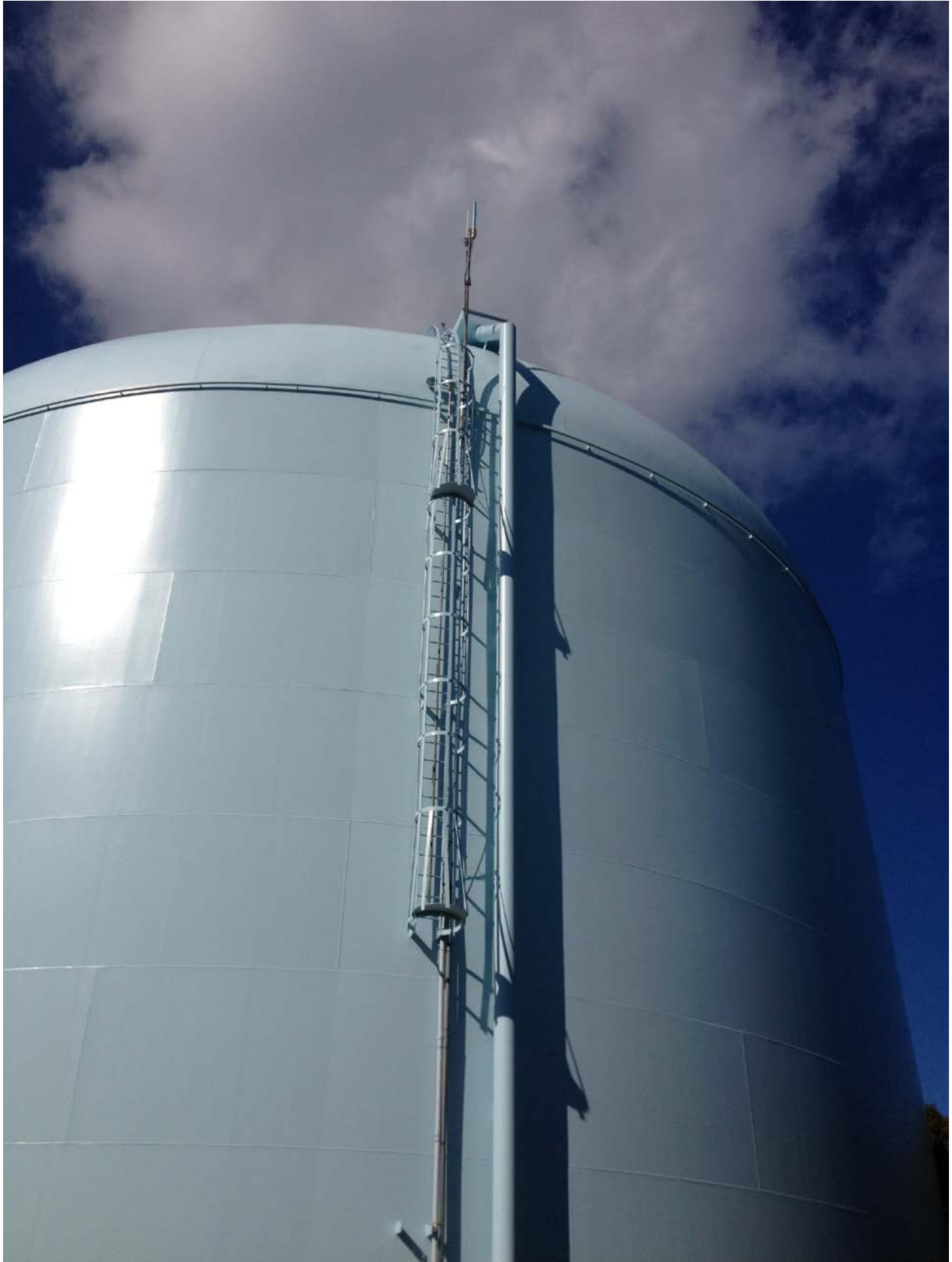
6,230 – Work orders issued

662 – Acres of watershed property

32 – Buildings

3 – Storage tanks

19 – Ground water sources



Mid-Cape Tank Coating Project

FY2016

Proposed Budgets

And

Articles

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
PRUDENTIAL OPERATION BUDGET**

	Appropriated FY 2014	Appropriated FY 2015	Proposed FY 2016	AMT OF INC. OR (DEC)	% INC OR DEC
SALARIES (52 Week Pay Year):					
PRUDENTIAL COMMITTEE - \$3000 per commissioner	9,000.00	9,000.00	9,000.00	0.00	0.00%
CLERK/TREASURER	77,000.00	79,007.00	81,408.00	2,401.00	3.04%
ASST. TO CLERK/TREASURER	36,400.00	37,492.00	47,133.00	9,641.00	25.71%
LONGEVITY PAY	1,462.00	1,501.00	2,453.00	952.00	63.42%
PART-TIME	4,500.00	4,500.00	4,500.00	0.00	0.00%
OVERTIME (Office Staff)	2,000.00	2,000.00	2,000.00	0.00	0.00%
TAX COLLECTOR	2,500.00	2,500.00	2,500.00	0.00	0.00%
MODERATOR	300.00	300.00	300.00	0.00	0.00%
Subtotal District Salaries	133,162.00	136,300.00	149,294.00	12,994.00	9.53%
DISTRICT EXPENDITURES:					
GROUP INSURANCE	1,969,328.00	2,072,958.00	2,239,570.00	166,612.00	8.04%
BC/BS	1,643,005.00	1,723,408.00	1,918,762.00	195,354.00	11.34%
MEDEX	123,093.00	141,090.00	101,386.00	(39,704.00)	-28.14%
DENTAL	94,588.00	99,725.00	107,352.00	7,627.00	7.65%
LIFE	2,380.00	2,455.00	2,455.00	0.00	0.00%
MEDICARE	105,300.00	105,318.00	108,615.00	3,297.00	3.13%
SOCIAL SECURITY	962.00	962.00	1,000.00	38.00	3.95%
RETIREMENT ASSESSMENT	1,169,887.30	1,197,680.00	1,236,082.00	38,402.00	3.21%
INSURANCE	289,262.00	315,000.00	328,290.00	13,290.00	4.22%
FINANCIAL ADVISOR/BANKING	2,000.00	2,500.00	2,500.00	0.00	0.00%
PRINTING & ADVERTISING	15,000.00	10,000.00	10,000.00	0.00	0.00%
STREETLIGHTS	155,000.00	100,000.00	150,000.00	50,000.00	50.00%
Subtotal District Expenditures	3,600,477.30	3,698,138.00	3,966,442.00	268,304.00	7.26%
CONTINGENCY FUND	40,000.00	40,000.00	40,000.00	0.00	0.00%
EDUCATION & PROF. DUES	5,200.00	5,200.00	5,200.00	0.00	0.00%
PROFESSIONAL FEES	45,000.00	45,000.00	43,000.00	(2,000.00)	-4.44%
TELEPHONE (Local, Long Dist & Computer T-1)	2,600.00	2,600.00	2,600.00	0.00	0.00%
OFFICE SUPPLIES	6,000.00	6,000.00	6,000.00	0.00	0.00%
OFFICE EQUIPMENT & SERVICES	2,300.00	4,300.00	4,300.00	0.00	0.00%
Subtotal Office Expenses	101,100.00	103,100.00	101,100.00	(2,000.00)	-1.94%
PRUDENTIAL/TREASURER OFFICE EXPENSES:	3,834,739.30	3,937,538.00	4,216,836.00	279,298.00	7.09%

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
INFORMATION SYSTEM BUDGET**

	Appropriated FY 2014	Appropriated FY 2015	Proposed FY 2016	AMT OF INC. OR (DEC)	% INC OR DEC
SALARIES	70,000.00	0.00	0.00	0.00	0.00%
TOTAL SALARIES	70,000.00	0.00	0.00	0.00	0.00%
EXPENSES					
COMPUTER SYSTEMS - IT SUPPORT SERVICES	30,000.00	162,000.00	132,000.00	(30,000.00)	-18.52%
COMPUTER - INTERNET SERVICE	4,000.00	3,226.80	3,500.00	273.20	8.47%
COMPUTER SYSTEM - SOFTWARE MAINTENANCE	13,000.00	19,925.00	31,000.00	11,075.00	55.58%
LEGAL & PROFESSIONAL	0.00	25,000.00	25,000.00	0.00	0.00%
SUPPLIES	4,000.00	848.20	1,000.00	151.80	17.90%
TELEPHONE	11,500.00	5,000.00	5,000.00	0.00	0.00%
COMPUTER SYSTEM - EQUIPMENT MAINTENANCE	0.00	0.00	15,000.00	15,000.00	100.00%
TOTAL EXPENSES	62,500.00	216,000.00	212,500.00	(3,500.00)	-1.62%
INFORMATION SYSTEMS BUDGET TOTALS	132,500.00	216,000.00	212,500.00	-3,500.00	-1.62%

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
FIRE MAINTENANCE AND OPERATION BUDGET**

	Appropriated FY 2014	Appropriated FY 2015	Proposed FY 2016	AMT OF INC. OR (DEC)	% INC OR DEC
APPARATUS & REPAIR					
A. Personnel & Training	80,500.00	69,150.00	80,850.00	11,700.00	16.92%
B. Vehicle Repair & Maint	125,300.00	136,000.00	145,000.00	9,000.00	6.62%
C. Firefighter Equipment	83,600.00	90,500.00	95,400.00	4,900.00	5.41%
D. EMT Equipment	126,711.94	129,050.00	129,050.00	0.00	0.00%
E. Fire Prevention	7,700.00	8,000.00	7,700.00	(300.00)	-3.75%
TOTAL APPARATUS & REPAIR	423,811.94	432,700.00	458,000.00	25,300.00	5.85%
BUILDING & UPKEEP					
A. Station & Office Supplies	57,425.00	20,800.00	21,800.00	1,000.00	4.81%
B. Bldg Services & Contracts	35,900.00	37,800.00	37,300.00	(500.00)	-1.32%
C. Bldg & Grounds Supplies	61,000.00	61,000.00	68,500.00	7,500.00	12.30%
TOTAL BUILDING & UPKEEP	154,325.00	119,600.00	127,600.00	8,000.00	6.69%
NATURAL GAS, PROPANE, #2 OIL	62,400.00	62,400.00	62,400.00	0.00	0.00%
ELECTRICITY	93,600.00	93,600.00	93,600.00	0.00	0.00%
TELEPHONE & COMMUNICATIONS	54,000.00	54,000.00	34,000.00	(20,000.00)	-37.04%
LEGAL SERVICES	20,000.00	20,000.00	20,000.00	0.00	0.00%
AMBULANCE BILLING	52,000.00	52,000.00	52,000.00	0.00	0.00%
TOTAL OTHER DEPT EXPENSES	282,000.00	282,000.00	262,000.00	(20,000.00)	-7.09%
SALARIES					
FIRE CHIEF	142,298.98	124,200.00	127,305.00	3,105.00	2.50%
DEPUTY CHIEF	120,734.36	108,675.00	111,392.00	2,717.00	2.50%
ADMINISTRATIVE PERSONNEL	120,635.00	120,635.00	124,735.00	4,100.00	3.40%
PERMANENT FIREFIGHTERS	4,115,632.53	4,274,000.00	4,350,000.00	76,000.00	1.78%
DISPATCHERS	244,158.02	251,584.56	251,584.56	0.00	0.00%
PERMANENT FF CALLBK & OT	925,000.00	925,000.00	975,000.00	50,000.00	5.41%
DISPATCH/ADMIN SICK/VAC/OT	42,000.00	42,000.00	42,000.00	0.00	0.00%
HOLIDAY PAY (PERM FF & DISP)	204,430.20	212,096.33	217,400.00	5,303.67	2.50%
FIRE COMMISSIONERS-(\$3000 per commissioner)	9,000.00	9,000.00	9,000.00	0.00	0.00%
CUSTODIAN	42,949.60	42,949.60	46,904.00	3,954.40	9.21%
MECHANIC	82,368.00	82,368.00	86,340.00	3,972.00	4.82%
MECHANICAL SERVICES & O.T.	9,000.00	9,000.00	9,000.00	0.00	0.00%
TRAINING PROGRAM DEVELOPMENT	31,000.00	31,000.00	31,000.00	0.00	0.00%
SICK BUYBACK	39,839.75	82,000.00	60,000.00	(22,000.00)	-26.83%
UNIFORM-PERMANENT FF	31,200.00	31,200.00	40,000.00	8,800.00	28.21%
UNIFORM-DISPATCHERS	1,200.00	1,200.00	1,500.00	300.00	25.00%
BURNING PERMIT (DISPATCH)	4,000.00	4,000.00	4,000.00	0.00	0.00%
TOTAL SALARIES	6,165,446.44	6,350,908.49	6,487,160.56	136,252.07	2.15%
FIRE DEPARTMENT BUDGET TOTALS	7,025,583.38	7,185,208.49	7,334,760.56	149,552.07	2.08%

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT

MAINTENANCE AND OPERATION BUDGET

Operation & Maintenance	Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
	FY 2014	FY 2015	FY 2016	OR (DEC)	OR DEC
CHEMICAL COSTS	245,000.00	245,000.00	245,000.00	0.00	0.00%
D.E.P. ASSESSMENT	8,195.00	8,645.00	8,640.00	(5.00)	-0.06%
ELECTRICITY	280,000.00	282,000.00	292,000.00	10,000.00	3.55%
EQUIPMENT OPERATING EXPENSES	52,000.00	52,500.00	52,000.00	(500.00)	-0.95%
GENERAL OPERATION	110,000.00	112,000.00	104,000.00	(8,000.00)	-7.14%
NEW EQUIPMENT	3,000.00	1,500.00	1,500.00	0.00	0.00%
OFFICE SUPPLIES	46,000.00	48,000.00	48,000.00	0.00	0.00%
PUMP STATIONS	121,000.00	125,000.00	125,000.00	0.00	0.00%
SUPPLIES & MATERIALS	48,343.00	50,000.00	51,000.00	1,000.00	2.00%
TELEPHONE	11,000.00	11,000.00	11,000.00	0.00	0.00%
WATER SYSTEM	125,000.00	126,000.00	126,000.00	0.00	0.00%
PROFESSIONAL FEES	10,000.00	10,000.00	10,000.00	0.00	0.00%
SALARIES					
SUPERINTENDENT	97,830.00	99,880.00	102,400.00	2,520.00	2.52%
ASST SUPERINTENDENT	81,432.00	81,432.00	81,432.00	0.00	0.00%
PUMP STATION OPERATOR	58,200.00	60,237.00	61,320.00	1,083.00	1.80%
METER TECHNICIAN	63,800.00	66,100.00	67,102.00	1,002.00	1.52%
WATER TECHNICIANS (6)	274,500.00	284,300.00	288,500.00	4,200.00	1.48%
OFFICE PERSONNEL (3)	133,700.00	138,500.00	141,606.00	3,106.00	2.24%
PART TIME HELP	0.00	0.00	0.00	0.00	0.00%
STANDBY & OVERTIME	97,000.00	99,906.00	102,500.00	2,594.00	2.60%
WATER COMMISSIONERS-\$3000 per commissioner	9,000.00	9,000.00	9,000.00	0.00	0.00%
BUDGET TOTALS	1,875,000.00	1,911,000.00	1,928,000.00	17,000.00	0.89%
Prudential Costs, Group Health & Business Ins.	584,336.27	614,012.05	642,492.79	28,480.74	4.64%
TOTAL BUDGET	2,459,336.27	2,525,012.05	2,570,492.79	45,480.74	1.80%

WATER DEPARTMENT BUDGET & ARTICLES FY2016

EXPENSES		FUNDING							Totals	To Be Funded	
		Total	Taxation	Water Income (Est)	SDC Est Rec	Water Surplus Fund	Water Bettmt Reserve Fund	Transfer from Stabilization			Transfer from Available Funds
		Appropriation		2,852,658.18	38,000.00	596,610.93		403,966.25	13,050.92	3,904,286.28	
	Water Budget	1,928,000.00		1,928,000.00					1,928,000.00	0.00	
	Maturing Debt	238,203.32		238,203.32					238,203.32	0.00	
	Maturing Interest	43,962.07		43,962.07					43,962.07	0.00	
	Indirect Costs (to PC)	642,492.79		642,492.79					642,492.79	0.00	
Article#											
22	Installations & Improvements	325,000.00				325,000.00			325,000.00	0.00	
23	Osterville Tank Improvements	48,000.00			38,000.00	10,000.00			48,000.00	0.00	
24	Standby Generators (3)	118,500.00				118,500.00			118,500.00	0.00	
25	OPEB Liability Trust	34,000.00				34,000.00			34,000.00	0.00	
26	Trucks (2)	60,050.92				47,000.00		13,050.92	60,050.92	Art.#15 5/20/14 Art.#16 5/20/14	
		3,438,209.10	0.00	2,852,658.18	38,000.00	534,500.00	0.00	0.00	13,050.92	3,438,209.10	0.00
	REMAINING		0.00	0.00	0.00	62,110.93	0.00	403,966.25		466,077.18	
		3,438,209.10									
	District Req'd Reserves 5.00%	171,910.46									
		62,110.93									
	Actual 1.81% 11.75%	403,966.25									
		466,077.18									

May 19, 2015

**NOTICE OF THE ANNUAL MEETING
AND
ANNUAL MEETING WARRANT**

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

To the Clerk of the Centerville-Osterville-Marstons Mills Fire District:

Greetings:

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Centerville-Osterville-Marstons Mills Fire District, qualified to vote in the District elections and affairs, to meet on Monday, May 18, 2015, at the Centerville Fire Station, 1875 Falmouth Road, Route 28, Centerville, Massachusetts, where the polls shall be open at 8:00 a.m., and close at 7:00 p.m., and then and there to vote upon the following officers, to wit:

One Prudential Committee Member for three years
One Water Commissioner for three years
One Fire Commissioner for three years
One Moderator for three years

And to meet on Tuesday, May 19, 2015, at the West Villages Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, at 7:00 p.m., to act upon the following articles:

ARTICLE #1. To accept the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners.

**Requested by the Prudential Committee
The Prudential Committee Recommends Acceptance**

ARTICLE #2. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$1,250.00 (Twelve Hundred Fifty Dollars) to pay a previous year unpaid invoice to:

UL LLC, 75 Remittance Drive, Suite #1524, Chicago, IL 60675-1524 or take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article is for the Fire Department Services performed by the UL LLC in June, 2014, but billed in October, 2014, well beyond our fiscal deadline of June 30, 2014.*

ARTICLE #3. To see if the District will vote to increase the yearly stipend of the elected Chairman of the Prudential Committee from \$3,000.00 to \$4,000.00, or such other sum as the District shall determine.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *The Prudential Chairman puts in a great deal of time for the District. He works an inordinately larger amount of hours than the rest of the board members and they feel he should receive a higher amount of compensation because of this. The chairman works almost daily at the office giving his extensive knowledge and expertise to all aspects of running the District.*

ARTICLE #4. To see if the District will vote to raise and appropriate the sum of \$3,574,343.21 and to transfer from income of the Water Department \$642,492.79 for Fiscal Year 2016 for the ordinary operating expenses of the Prudential Committee Operation, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article represents the budget of the Prudential Committee totaling \$4,216,836.00, as shown in the book.*

ARTICLE #5. To see if the District will vote to transfer and appropriate from the income of the water department the sum of \$1,928,000.00 or some other amount for the ordinary operating expenses of the Water Department for Fiscal Year 2016, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article represents the budget of the Board of Water Commissioners totaling \$1,928,000.00 as shown in the book..*

ARTICLE #6. To see if the District will vote to raise and appropriate the sum of \$6,150,624.78 and transfer from the income of the Ambulance Account the sum of \$1,184,135.78 or some other amount for the ordinary operating expenses of the Fire Department for Fiscal Year 2016, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

***Explanation:** This article represents the budget of the Fire Department totaling \$7,334,760.56, as shown in the book.*

ARTICLE #7. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$212,500.00 or some other amount for Fiscal Year 2016 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** This article represents the budget of the Information Systems Department totaling \$212,500.00, as shown in the book.*

ARTICLE #8. To see if the District will vote to transfer and appropriate from the income of the Water Department the sum of \$238,203.32, to pay maturing debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$407,262.00 and transfer from the free cash of the District the sum of \$470,238.00 for a total sum of \$877,500.00 for other maturing District bonds and notes, to make a grand total of \$1,115,703.32 for Maturing Debt, as it becomes due and payable during Fiscal Year 2016, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** This article represents the payments for the maturing debt that will become due during fiscal year 2016.*

ARTICLE #9. To see if the District will vote to transfer and appropriate from the income of the Water Department the sum of \$43,962.07, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate from available funds the sum of \$16,717.48 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$60,679.55, for the payment of Accruing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2016, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** This article represents the payments for the interest that accrue and become due during fiscal year 2016.*

ARTICLE #10. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B

or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the District, for the fiscal year ending June 30, 2016, said funds to expended under the direction of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** The Fire Districts in the Town appropriate \$80,000.00 to the Town of Barnstable each year for their expenses incurred for assessing and tax collection services. This article represents COMM's Proportionate share of that amount.*

ARTICLE #11. To see if the District will vote to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2015.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** It is prudent and customary to ensure that the public's financial interests are being watched and the auditor ensures that the financial statements are materially correct.*

ARTICLE #12. To see if the District will authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2016, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** There are agreements between banking institutions and the District treasurer for services provided by the banks for funds on deposit. The Commissioner of Revenue of Massachusetts approves the form of agreement for such procedures.*

ARTICLE #13. To see if the District will vote to raise and appropriate pursuant to Massachusetts General Law, Chapter 40, Section 5C, a sum of money to be added to the Reserve Fund to ensure a total Reserve Fund not in excess of 5% of the receipts, rates and services from the Fiscal Year ending June 30, 2016, pursuant to Massachusetts General Law, Chapter 40, Section 5C, or take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** This fund is a reserve that may be expended by vote of the Prudential Committee to meet extraordinary or unforeseen obligations and imperatives. While this is not directly*

appropriated to a particular use, transfers may be voted from time to time of all or any portion of the fund, to meet exigencies. An example of its use in the past has been for emergency repairs.

ARTICLE #14. To see if the District will vote to raise and appropriate and/or transfer the sum of \$100,000.00 and to appropriate the release of surplus overlay funds from the Town of Barnstable of \$600,000.00 for a total of \$700,000.00 for the Other Post-Employment Benefits (OPEB) Liability Trust for the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee.

Requested by the Prudential Committee
Recommended by the Prudential Committee

Explanation: *This article would raise funds to fulfill our obligation of reserving monies every fiscal year for the unfunded liability of the District for the Other Post-Employment Benefits Liability Trust Fund account to meet the standards of GASB 45 and our actuarial study completed for June 30, 2012. The additional funds from the Release of Overlay Funds will give the Trust Fund needed monies for our unfunded liability and allow us to save more money on our investments.*

ARTICLE #15. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$64,000.00 to purchase and implement hardware and software upgrades to the District network computer system, said funds to be expended under the direction of the Prudential Committee, or take any other action thereon.

Requested by the Prudential Committee
Recommended by the Prudential Committee

Explanation: *The funding of this article will allow the addition of a new back-up server to give redundancy and back-up of the main server and to locate it in another District facility to guarantee reliable, multisite functioning. It will continue upgrading older work stations and upgrade of aging server software, as well as new software for the Water Department, which is reaching its end of service life.*

ARTICLE #16. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$46,000 to purchase a new four wheel drive sport utility vehicle with necessary radio, emergency lights and siren and other related equipment and to sell or trade the existing 2005 four wheel drive sport utility vehicle, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon.

Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee

Explanation: *The response vehicle to be replaced is for the Deputy Chief of the Department. This vehicle is used for emergency response 24 hours per day and provides a mobile command*

post once on scene. The current vehicle is a 2005 model suffering from serious corrosion and rust issues.

ARTICLE #17. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$51,200.00 for the purchase of five (5) SCBA (Self Contained Breathing Apparatus), five (5) comprehensive sets of bunker gear, and standardized helmet front pieces ensuring the ability to quickly and consistently identify our members on an emergency scene, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *The Fire District has approximately 100 sets of personal protective equipment and 42 SCBA airpaks which will all reach their serviceable life span at the same time. This article allows for staggered purchasing to replace those items without having to replace the items all at once.*

ARTICLE #18. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$22,000.00 to purchase two (2) new rigid hull inflatable emergency response boats with 30 horse power motors and trailers and to sell or trade the two (2) existing 14 foot Boston Whaler response boats currently in use, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *This article is to replace two (2) 30+ year old 14 foot Boston Whaler type boats. The two rigid hull inflatable boats (RHIB) will allow for increased functionality as they will be usable in both fresh and salt water applications, support dive operations, allow access to waters without boat ramps and at the same time update our existing boat capability.*

ARTICLE #19. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$30,000.00 to purchase three (3) thermal imaging cameras and to sell, trade or dispose of three (3) 15 year old thermal imaging cameras, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *This article is to update some of the Thermal Imaging Cameras over 20 years old and first generations with new models. The COMM Fire District has various ages and types of thermal imaging cameras.*

ARTICLE #20. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of up to \$60,000.000 to purchase the necessary state mandates E911 Secondary Public Safety Answering equipment, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *The Commonwealth of Massachusetts is updating all of the technology for the Public Safety Answering Points and as a designated department for this, the COMM Fire District is responsible for the costs of this equipment.*

ARTICLE #21. To see if the District will vote to raise and appropriate and/or borrow the sum of \$190,000.00 to effect maintenance and repairs of the Fire Stations of the District, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *These monies will be used to update interior and exterior painting, cleaning and replacing ceiling tiles, washing and replacing wall paper, and maintenance of the HVAC system of Station I as well as additional work on the other two fire stations.*

ARTICLE #22. To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$325,000.00 for the labor and materials necessary for water service installations, repairs to the water system, leak detection, tree/brush removal, meter replacements, hydrant relocations, replacement of undersized and older piping, water mains extensions and other related upgrades on Huckins Neck Road and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or take any action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the Department to sub-contract water installations and improvements through the public procurement process. This will continue the upgrade and maintenance of the Distribution system as necessary and as identified in the Water System Improvement Plan. The amount requested is based on an estimated number of new installations, repairs and the improvements have been coordinated with the Town's re-surfacing plan as necessary. The funds will also enable the Department to maintain Department staffing levels. Funding for this article is to be transferred and appropriated from water surplus and available funds.*

ARTICLE #23. To see if the District will vote to transfer and appropriate from system development charges a sum of \$38,000.00 and a sum of \$10,000.00 from the water surplus account for a total sum of \$48,000.00 for the labor and materials necessary for the improvements of electrical, mechanical, process controls and other related equipment to the Tank facility located off Tower Hill Road, Osterville, said funds to be expended under the direction of the Board of Water Commissioners with approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the upgrades through the public procurement process. The improvements will provide for a more automated pumping facility to maintain water quality within the tank and distribution system. Funding will be transferred and appropriated from the system development charges and water surplus.*

ARTICLE #24. To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$118,500.00 for the labor and materials necessary for the purchase and installation of three standby generators and related equipment to be installed at two facilities located off Old Falmouth Road and one at the tank site facility located off the Service Road, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Committee
Recommended by the Prudential Committee**

Explanation: *This article will allow the purchase of new automatic standby generators through the public procurement process. The new generators will provide reliable backup electricity to power the facilities. Funding will be transferred and appropriated from water surplus.*

ARTICLE #25. To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$34,000.00 to the Other Post-Employment Benefits (OPEB) Liability Trust Fund to apply to the Water Department's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will contribute to the fund established for the unfunded liability identified by GASB 45 statement.*

ARTICLE #26. To see if the District will vote to raise and appropriate from the water surplus account the sum of \$47,000.00 and to re-appropriate from Article #15 and Article #16 from the May 20, 2014 Annual District Meeting the remaining balances of \$12,970.24 and \$80.68, respectively, for a total sum of \$60,050.92 for the purchase of two mid-size four wheel drive pick-up trucks and related equipment, and to sell or trade a 2005 Chevrolet truck and a 2006 Chevrolet truck, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or take any other action thereon:

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

***Explanation:** This article will allow the purchase of new vehicles through the public procurement process and the sale or trade of high mileage vehicles. The new vehicles will have increased fuel efficiency and safety features. Our mechanic has recommended replacement of the vehicles based on a review of the fleet. Funding will be transferred and appropriated from water surplus.*

ARTICLE #27. To see if the District will vote to change the District By-Laws Article V Section 6 as follows,

“Information Technology System

- (A) The District, acting by and through the Prudential Committee and in compliance with any applicable procurement procedures may contract with an outside vendor for managed Information Technology Services, including on-site engineering, information security and other selected professional IT services related to the operation and maintenance of the District’s internal network, software and hardware as well as any or all interfacing systems and services (collectively, “Network Services”).
- (B) Any contract between the District and Network Services vendors shall be memorialized in a mutual writing agreed by the Prudential Committee and the managed IT vendor. The contract terms shall include, but not by way of limitation, vendor compensation, security, privacy and confidentiality obligations and assurances; and also if warranted in the judgment of the Prudential Committee, appropriate forms and limits of insurance; and furthermore such other terms as the parties may agree to.
- (C) The Prudential Committee shall conduct an annual Network Services vendor review.
- (D) The Prudential Committee in the exercise of its discretion and as an option to and in lieu of the process described in (A),(B) and (C) above may appoint a Director of Information Technology whose qualifications and powers and duties shall be as delineated in the District Personnel Code and to the extent applicable, as provided in Massachusetts General Laws. The Director shall be appointed on the basis of merit and ability for an initial probationary term of one (1) year during which probationary term he/she may be removed for cause or for no cause. Following satisfactory completion of the (1) year probationary period, as it may be extended, the Director may be appointed to a regular position by vote of the appointing authority. If the

Director shall be appointed to a regular position, the appointee shall thereafter be given an annual review but may be removed at any time, for just cause and after a public hearing as set forth in Article X of the By-Laws.

(E) Should an individual be appointed, the Director shall be deemed entitled to all the same benefits granted to other employees of the Prudential Committee and any other benefits as the Prudential Committee may deem appropriate to the exercise of his/her duties.

(F) Compensation, duties, supervision and responsibilities of the Director of Information Technology shall be as established by the Prudential Committee from time to time.

(G) The Prudential Committee will have the authority to exercise its discretion in a third option that will combine option (A) and (D)." or take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** The By-Laws need to be updated to reflect the evolution and sophistication of Network Services and the requirements of the Information Technology Department from its inception.*

HEREOF FAIL NOT to make due return of the Warrant and your doings thereon at said meeting. Given under our hands this nineteenth day of May, in the Year of our Lord, Two Thousand Fifteen.

Prudential Committee

Carlton B. Crocker, Chairman

John Lacoste

David V. Lawler

A TRUE COPY
ATTEST:

Clerk/Treasurer, Judith C. Sprague
Centerville-Osterville-Marstons Mills Fire District



