

Centerville-Osterville Marstons Mills Fire Department
Fire Commissioners' Meeting
July 8, 2024

CALL TO ORDER: This meeting will come to order at 1701 and will be recorded. We will begin our meeting with public comment. If you wish to provide public comment, please raise your hand, and wait to be called on by the chair. Speakers should identify themselves when called on to speak. Each speaker may have a minimum of three minutes. To be complaint with the Open Meeting Law, the board may choose not to engage in discussion on a particular comment but may wish to include the topic on a future agenda. The Board of Fire Commissioners strives to maintain an orderly and peaceable public meeting environment.

Fire Commissioners Macallister, Riley, and Brown were in attendance along with Chief Eldridge, Deputy Hill, N. Kennedy, and T. Laffey.

Roll call was taken. A motion was made and seconded to accept the minutes from the June 17, 2024, meeting.

There were no ambulance waivers.

Michael Looney was introduced to the Fire Commissioners.

CORRESPONDENCE

PERSONNEL

C. Rogers is still out on IOD due to a back injury in December.

Fire Prevention Officer Timothy Booth started on July 1st.

New hire Firefighter Michael Looney is due to start on July 29th.

Nichole Martinelli resigned from her part-time dispatcher position on July 2nd. **Currently there are four (4) part-time dispatchers: J. Gifford, M. Mills, B. Crosby, and K. Whitakker.**

FIRE PREVENTION

Fire Prevention continued this month with routine inspections both commercial and residential. Resale/Transfer inspections were down for the month.

FPO Lehane attended the monthly FPAM meeting in June where the topic was Fireworks presented by Matt Murray from The Fire Marshals office.

This past month a total of (63) permits were issued by the Fire Prevention Office while collecting (\$1650) in permit fees. Resale inspections of homes were the most common type of permit (39) and inspection (42). Overall Fire Prevention completed (91) inspections and/or activities, (10) of which were part of our Community Outreach "Senior Safe" campaign.

EMS

Ten (10) new AED's approved at District Meeting for replacement have been ordered and are due to arrive shortly. Working with Water Dept. to implement an AED at their Main St. office and train their employees on its use. Working with Lt. M. Rogers (Training Officer) on new training concepts and ideas.

DISPATCH

Through the first half of 2024 COMM units were dispatched to 2463 calls for service, an increase of 75 compared to last year. In the month of June COMM responded to 481 calls, an increase of 14 over last June. Of the 481, 314 were EMS or MV related, 4 fire responses, 81 alarms, 20 investigations, 3 marine, 19 mutual aid and 19 fire prevention.

Cotuit Fire Department had 526 calls from January to June, an increase of 129 compared to 2023. COMM also dispatched 97 calls for Cotuit in the month of June.

Two of our part time dispatcher trainees, Kristi Whitakker and Britt Crosby, have completed training and are now eligible for shift coverage.

EQUIPMENT

E305 – Replaced right low beam headlight.

E306 – Replaced air dryer assembly, replaced steps air filter, and checked sidestep air compressor stuck, freed compressor.

E307 – Replaced steering assist cylinder, ordered new bearings for officer side of truck and replaced oil in generator.

Spare Ambulance – Received back from Allegiance. Allegiance replaced three (3) injectors, power steering hose, and cleaned the exhaust.

B311 Trailer – Replaced bearings.

B313 Trailer – Replaced right side hub, replaced trailer winch, and replaced one of the transom straps.

Dive Truck 319 – Replaced batteries.

Replaced apparatus bay 3 drop airline.

Disposal of cars 308, 322, and 329. **Chief Eldridge looking into Municibid website to post the vehicles.**

TRAINING

The Training Division is continuing to develop a new annual training model including EMS, fire operations, and administrative (SOG/SOP) segments. Also being designed are a revamped "new hire" orientation, apparatus/equipment sign off sheets, and an officer development program.

The new hire training for FPO Booth is a dynamic and fluid process. Currently FPO Booth is primarily focused on training with Fire Prevention and administration. FPO Booth is also training daily with the on-duty crew at station to learn about station 1 buildings and grounds, apparatus, and equipment. Once both new hires are on board the new hire orientation will begin, tentatively in early August.

Six department members completed a 32-hour NASBLA training course in June which included classroom and practical evolutions.

July training is in the process of design and will include communications training on portable and apparatus radios specifically the purpose and use DVRS (Digital Vehicular Repeater System) channels.

OPERATIONS

BUILDINGS AND GROUNDS

Lawn maintenance at all stations.

Station 2

- Checked apparatus floor hose spickets for low water pressure
- Checked kitchen sink faucet for not enough hot water
- Cleaned apparatus floor drain
- Repaired toilet in women's locker room
- Replaced batteries in soap dispensers

Station 3

- Checked women's room lav and replaced batteries in soap dispensers
- Finished cleaning air vents
- Repaired ceiling vent in gym

BUDGET

See attached budget sheet.

PLANNING

Request for Proposals to be sent out to vendors by the end of July for the captains' exam which will take place in October.

Interviews of the top 3 candidates for Deputy to take place in September with possible start date of November 1st.

COMMITTEES

The truck committee is meeting on Wednesday 7/10 with new salesperson to review the three (3) trucks being purchased.

B. Smith and the clothing committee are looking into options for protective clothing.

INFORMATION TECHNOLOGIES (IT)

MISCELLANEOUS

Ambulance Certified Public Expenditure (CPE) Program funds for FY23 have been disbursed to all participants. COMM received \$205,896.00 in funding for FY23.

The Change of Command Ceremony took place on June 28th and was well attended by personnel, retirees and the public.

Installation of new signs at Station 1 and Station 3.

ADJOURNMENT AND NEXT MEETING

At 1731 hrs a motion was made and seconded to enter executive session. The regular meeting will not resume. Vote taken and passed unanimously.

Next meeting is August 19, 2024, at 5pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Doug Brown", with a long horizontal flourish extending to the right.

Doug Brown, Clerk